

Licensing Act Sub-Committee

Agenda

Date: Monday, 28th September, 2020
Time: 10.00 am
Venue: Virtual

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision-making meetings are audio recorded and the recordings are uploaded to the Council's website.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. Appointment of Chairman

To appoint a Chairman for the meeting.

For requests for further information

Contact: Helen Davies
Tel: 01270 685705
E-Mail: helen.davies@cheshireeast.gov.uk

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda and for Members to declare if they have pre-determined any item on the agenda.

3. **Application for a Premises Licence at Langley Cricket Club, Cock Hall Lane, Langley, Sutton, SK11 0DE (Pages 9 - 142)**

To consider the above application.

Please note Appendix 5 as mentioned in the report is a to-follow item.

THERE ARE NO PART TWO ITEMS.

Membership: Councillors K Flavell, M Goldsmith and I Macfarlane

CHESHIRE EAST COUNCIL**Procedure for Hearings – Licensing Act 2003
COVID-19**

This procedure has been drawn up to take account of the restrictions placed on the Country by the Government in its response to the COVID-19 pandemic and the Council's move towards the holding of virtual meetings.

As a Licensing Authority we are conscious that all Hearings of this nature must be run in accordance with the rules of natural justice and that any modifications to the format of the hearing should not undermine the requirements to hold a fair hearing.

It is the Council's intention to run the Hearing as close a possible to our procedure for Hearings set out in our Statement of Licensing Policy. However, it will be necessary to make a number of specific alterations.

The Council does not intend to hold any Hearings just on the pre Hearing papers (eg applications and written representations). The Council considers that a Licensing determination based solely on written material and without the opportunity for amplification, clarification, and questions does not best serve the decision-making process.

The Licensing Committee

The full Licensing Committee consists of fifteen elected Members of the Council. From this full Committee will be drawn sub-committees of three members to deal with licensing functions under the Licensing Act 2003. The Chairman and Vice Chairman of the Licensing Committee shall have the discretion to refer a matter up to a hearing of the full Licensing Committee.

Platform

The Council will use Microsoft Teams for all Hearings. This platform can be accessed on a landline, mobile, laptop or tablet. The Democratic Services Officers will ensure that the meeting is set up within the Microsoft Teams platform. All parties to the Hearing will received the Notice of Hearing required by the regulations and an email invitation with specific joining instructions for Microsoft Teams.

Web Casting

All Council meetings are web cast through the Council's website. This will continue to be the case during any lockdown period and will allow members of the public to listen to proceedings from their own home.

Connectivity Test

The Council will require Members, officers, and all parties to the Hearing to be available for a connectivity test 30 minutes before the start of the Hearing. This is to ensure that any issues can be identified and overcome before the start of the meeting. Notes on how this test will be conducted will be sent directly to parties.

Technical Issues

If during the course of the meeting, the Chairman determines any technical issues (for example, parties dropping out of the meeting or parties being unable to hear or follow proceedings etc) are compromising the integrity of the Hearing, the Chairman will have discretion to adjourn the matter to later date. The test the Chairman will use when considering any adjournment is what is best in the public interest (including the right of all parties to have a fair hearing). Any adjournment will either be to a date when technical issues can be overcome or to a date when a full hearing with all parties physically present can be held.

Etiquette

In order to maximise effectiveness of the Hearing all parties should:

- Identify themselves at the start of the Hearing when asked to do so by the Chairman
- Put their webcam and microphone on mute all times other than when addressing the Committee
- Indicate that you want to speak by using the chat function
- Only address the Committee when called to do so by the Chairman

Committee Reports

The Committee report and all relevant information will be posted on the Council's website at least 7 days prior to the Hearing. A link to the documents will be provided with the Notice of Hearing. The Committee report pack will be paginated and all parties should refer to this pack rather than their own bundles.

Late Evidence

Parties should submit any evidence for consideration of the Committee prior to the drawing up of the Committee agenda packs. This will mean that all information in containing in one paginated bundle that can be referred to by the parties (referencing pages numbers).

Evidence submitted on the day of the hearing can only be included when all parties to the hearing agree. It will ultimately be for the members of the Committee to decide if late evidence is accepted.

Decisions

In accordance with Hearings Regulations the Committee will make a determination at the end of the Hearing and the decision will be given within 5 working days. Some decisions are required to be given at the end of the Hearing, in this case the public meeting will resume once Members have deliberated and formed their decision.

Officers at Hearings

- **The Committee Officer** introduces all parties and records the proceedings
- **The Legal Adviser** provides independent advice to the Members on legal matters and procedure and will draw up the decision notice.
- **The Licensing Officer** will introduce the matter and outline the application; the officer will also answer any questions Members may have.

PROCEDURE

NOTE: If the Sub-Committee has not already elected a Chairman, that will be the first item of business.

1	Chairman	The Chairman will: (i) call the matter to be considered (ii) call for any declarations of interest (iii) ask all parties to introduce themselves (iv) summarise the procedure to be followed at the hearing (v) will consider any request made by a party for another person to appear at the hearing (v) will advise the parties of any maximum period of time in which it has to present its case (if a maximum is imposed this shall be equal for all parties)
2	Licensing Officer	Will introduce and summarise the application, highlighting areas of contention or dispute.
3	Committee Members	May ask questions of the Licensing Officer
4	Applicant	Will present his/her case, calling witnesses, as appropriate. <i>(If necessary, applicant will produce any notices required by law. Legal Adviser will draw attention to this if required.)</i>
5	Responsible Authorities (who have made representations)	Each in turn may ask <u>questions</u> of the applicant, by way of clarification.

6	Other Persons (who have made representations)	To be invited to ask <u>questions</u> of the applicant, by way of clarification. <i>It is normal practice for a spokesperson only to speak on behalf of a group of residents.</i>
7	Committee Members	Each in turn may ask <u>questions</u> of the applicant.
8	Applicant	May make a <u>statement</u> or ask his witnesses to clarify any matters which he feels are unclear, or may have been misunderstood.
9	Responsible Authorities	Will make their representations.
10	Applicant	Or his representative or witnesses to ask <u>questions</u> of Responsible Authorities represented at the meeting, by way of clarification.
11	Other Persons (who have made representations)	May ask <u>questions</u> of the Responsible Authorities represented at the meeting, by way of clarification. (Note: This is not the point at which they should be stating their objections.)
12	Committee Members	May ask <u>questions</u> of the Responsible Authorities represented at the meeting
13	Other Persons (who have made representations)	The local residents who are objecting to the application will be invited <u>to make observations on the application</u> and present the bases of their objections.
15	Applicant	Or his representative or witnesses may ask <u>questions</u> of the Local Residents, by way of clarification.
16	Committee Members	May ask <u>questions</u> of the Local Residents.
17	Chairman	To invite both Responsible Authorities and Local Residents to make their closing addresses.
18	Applicant	Or his representative will <u>briefly summarise the application</u> and comment on the observations and any suggested conditions.
19	Close of Public Meeting	When the Chairman determines that all relevant information has been heard and no further matters are to be discussed, the public meeting will end. All parties to the hearing (including

		Licensing Officers and Responsible Authorities) will be excluded from the platform.
19	Committee	<p><u>Will retire</u> to consider the application. They will be accompanied by their Legal Advisor and the Democratic Services Officer. This means that the Members of the Committee can determine the matter in private session. And can take the opportunity to seek legal advice.</p> <p>Members will give their decision with 5 working days by the issuing of a decision notice.</p>

Notes

1. The Committee can exclude members of the press and public from participation in a Hearing; any such decision will be taken on the basis that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing taking place in public.
2. The Chairman may require any person behaving in a disruptive manner to be excluded from the Hearing and may (a) refuse to permit that person to return, or (b) permit him/her to return only on such conditions as the authority may specify, but any such person may submit in writing any information which they would have been entitled to provide orally if they had not been required to leave.
3. Prior to the Hearing each party shall have given notification and served documentation (eg statements of witnesses or reports of experts) as required. Late representations and evidence will only be considered with the agreement of all parties.
4. Anyone entitled to be heard may be represented by any person, whether or not that person is legally qualified.
5. Hearsay will be permitted but the Sub-Committee will be reminded to give it appropriate weight.
6. Due note shall be taken of the provisions of the Hearings Regulations 2005.
7. The Chairman may, in the interests of expediency or convenience of the parties, vary the procedure from time to time, provided notice is given to the parties and the rules of natural justice are observed.

Summary of Procedure

1. Chairman appointed (if this has not been done previously).
2. Chairman to call for declarations of interest and request that all parties introduce themselves.
3. Chairman summarises the procedure for the hearing
4. The Licensing Officer summarises the application
5. Applicant to present his/her case.
6. Applicant to be questioned by all parties (to clarify points only) following which, he/she can clarify any other matters which he/she feels may have been misunderstood when the application was presented.
7. Applicant to be questioned by the Committee.
8. Responsible Authorities to make their representations following which they can be questioned by all parties by way of clarification.
9. Other Persons will be invited to present the bases of their objections, following which they can be questioned by all parties by way of clarification.
10. The applicant will be invited to sum up his/her case
11. Committee/Sub-Committee withdraws to make its decision
12. Committee/Sub-Committee will provide its decision in writing



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Version
Number:

Key Decision Y/N

Date First
Published: >

Licensing Act Sub Committee

Date of Meeting: 28th September 2020

Report Title: Application for a Premises Licence at Langley Cricket Club,
Cock Hall Lane, Langley, Sutton, SK11 0DE

Senior Officer: Frank Jordan - Executive Director Places

1. Report Summary

- 1.1. The report provides details of an application for a Premises Licence, under section 17 of the Licensing Act 2003 and outlines the evidence presented by the parties in relation to the new grant application.

2. Recommendations

- 2.1. The Licensing Act Sub-Committee is requested to determine the application for a Premises Licence by Langley Cricket Club, in respect of:

Langley Cricket Club
Cock Hall Lane
Langley
Sutton
SK11 0DE

- 2.2. The Licensing Act Sub-Committee is requested to consider the application and any relevant representations and determine what steps, if any, it considers are appropriate to promote the Licensing Objectives.
- 2.3. Acting in the capacity of the Licensing Authority, Members must seek to promote the Licensing Objectives and where Members consider that

matters have engaged one or more of the Objectives, they may exercise their discretion. The Licensing Objectives are:

- a) The prevention of crime and disorder
- b) Public Safety
- c) The prevention of public nuisance
- d) The protection of children from harm

2.4. Members of the Licensing Sub-Committee are reminded that they may not exercise discretion in any case, merely because it considers it desirable to do so. Careful consideration should be given to the application and the evidence presented by the parties in relation to the review.

2.5. Finally, Members are also reminded that in determining the application, consideration also needs to be given to:

- a) The rules of natural justice;
- b) The provisions of the Human Rights Act 1998.

3. Reasons for Recommendations

3.1. The Licensing Act Sub-Committee has the power to determine this application in accordance with the provisions of the Licensing Act 2003 and the Council's Constitution.

4. Other Options Considered

4.1. Not applicable.

5. Background

5.1. The application for a premises licence was originally received on the 4th August 2020 and was sent out for consultation on the 5th August 2020. This application has been made to replace the current Club Premises Certificate, licence CL/0019, of which is set out in **Appendix 5**.

5.2. The operating schedule indicates that the relevant licensable activities applied for are:

- Provision of films
- Provision of live music
- Provision of recorded music
- Provision of performance of dance
- Late night refreshment
- Supply of alcohol

5.3. The hours applied for are as followed:

- Provision of films
Monday to Thursday – 10:00 to 23:00
Friday to Saturday – 10:00 to 00:00
Sunday – 10:00 to 22:30
- Provision of live music
Monday to Thursday – 10:00 to 23:00
Friday to Saturday – 10:00 to 00:00
Sunday – 10:00 to 22:30
- Provision of recorded music
Monday to Thursday – 10:00 to 23:00
Friday to Saturday – 10:00 to 00:00
Sunday – 10:00 to 22:30
- Provision of performance of dance
Monday to Thursday – 10:00 to 23:00
Friday to Saturday – 10:00 to 00:00
Sunday – 10:00 to 22:30
- Late night refreshment
Friday to Saturday – 23:00 to 00:00
- Supply of alcohol
Monday to Thursday – 10:00 to 23:00
Friday to Saturday – 10:00 to 00:00
Sunday – 10:00 to 22:30
- Nonstandard timings for the above activities
From the start time on New Year's Eve to the terminal hour for New Year's Day. On days preceding Bank Holidays: until 00:00

The full details of the application are set out at **Appendix 1**

5.4. Responsible Authorities:

- 5.4.1. The Licensing Team have not received representations from any of the responsible authorities however Environmental Health proposed conditions to the applicant which have not been agreed upon before the

consultation end date. The proposed conditions are set out in **Appendix 4**.

5.5. Other Persons:

5.5.1. The Council has received 6 representations against the application and 1 representation of support from members of the public, which are set out at **Appendix 2**.

6. Implications of the Recommendations

6.1. Legal Implications

6.1.1. In accordance with the provisions of section 18 of the Licensing Act 2003 the Licensing Authority must, having regard to the representations, take such steps (if any) as it considers appropriate for the promotion of the licensing objectives. Section 18(4) provides that the authority may:

- a) Grant the licence subject to conditions as are consistent with the operating schedule accompanying the application, modified to such extent as the authority considers appropriate for the promotion of the licensing objectives and any mandatory conditions that must be included on the licence in accordance with the Licensing Act 2003;
- b) Exclude from the scope of the licence any of the Licensable Activities to which the application relates;
- c) Refuse to specify a person in the licence as the Premises Supervisor;
- d) Reject the application.

6.1.2. Members are reminded that should any conditions be added, they should be practical, enforceable and appropriate to promote the Licensing Objectives.

6.1.3. Members are also reminded of the statutory obligation placed on the Local Authority under section 17 of the Crime and Disorder Act 1998 to through all of its various functions, and Licensing is one of those functions to do all that it can to prevent Crime and disorder, Anti-social Behaviour, behaviour adversely affecting the environment and re-offending.

6.2. Finance Implications

6.2.1. There are no financial implications.

6.3. Policy Implications

6.3.1. The Licensing Authority has adopted a Statement of Licensing Policy in accordance with section 5 of the Licensing Act 2003.

6.3.2. The Licensing Authority must also have due regard to the guidance issued under section 182 of the Licensing Act 2003.

6.3.3. Members should provide reason(s) for any decision taken and should set out the reasoning where they determine to depart in any way from the Policy or Guidance.

6.4. Equality Implications

6.4.1. There are no direct equality implications.

6.5. Human Resources Implications

6.5.1. There are no human resources implications.

6.6. Risk Management Implications

6.6.1. The Licensing Sub-Committee will hear representations made on behalf of both the applicant and the 'relevant person' who has submitted their representation and will make a decision on the basis of the evidence presented to it. The Licensing Act 2003 makes provision for appeal to the Magistrates' Court of any decision made by the Licensing Authority.

6.7. Rural Communities Implications

6.7.1. There are no direct implications for rural communities.

6.8. Implications for Children & Young People/Cared for Children

6.8.1. There are no direct implications for children and young people.

6.9. Public Health Implications

6.10.1 There are no direct implications for public health.

6.10. Climate Change Implications

6.10.1. There are no direct implications for Climate Change.

7. Ward Members Affected

7.1. Sutton – Councilor Andrew Gregory.

8. Consultation & Engagement

8.1. Consultation in respect of submitting an application for a Premises Licence application is prescribed in the Licensing Act 2003 and has been fully complied with.

8.2. There has been some issue raised by objectors as to the validity of the Notice advertising the application and placed at the premises. The requirement for notices advertising the application and the form and content of the notice are set out within regulation 25 of the The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. The Notices were inspected by a Licensing Officer on the 8th August 2020. Two notices were identified and a photograph was taken of one of the notices. The Officer confirmed that the Notices were compliant with the regulations. Following the points made in relation to its validity, the Licensing Team have reviewed the photograph of the Notice taken by the Officer. We have confirmed that the Notice is fully compliant with the requirements. However, a number of cases have considered the validity of notices and where there is substantial compliance and no significant prejudice it is likely that Notices with some defects would still be considered as valid.

9. Access to Information

9.1. The background papers relating to this report can be made available by contacting the report writer.

10. Contact Information

10.1. Any questions relating to this report should be directed to the following officer:

Name: Nathan Murphy

Job Title: Acting Senior Licensing Officer

Email: nathan.murphy@cheshireeast.gov.uk

Appendix 1 – Application

Appendix 2 – Representations submitted from Other Persons

Appendix 3 – Map of area and plan of the Premises



Cheshire East
Application for a premises licence
Licensing Act 2003

For help contact
licensing@cheshireeast.gov.uk
 Telephone: 0300 123 5015

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

LAN389/1

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Langley Cricket Club

* Family name

n/a

* E-mail

Main telephone number

[Redacted]

Include country code.

Other telephone number

[Redacted]

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

☐ Yes ☒ No

Is the applicant's business registered outside the UK?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Business name

Langley Cricket Club

If the applicant's business is registered, use its registered name.

VAT number

GB

n/a

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ An agent that is a business or organisation, including a sole trader
- ☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...Your position in the business Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name Street District City or town County or administrative area Postcode Country **Section 2 of 21****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description
Postal Address Of PremisesBuilding number or name Street District City or town County or administrative area Postcode Country **Further Details**Telephone number Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☒ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

*Continued from previous page...***Address**

Building number or name	<input type="text" value="Langley Cricket Club"/>
Street	<input type="text" value="Cock Hall Lane"/>
District	<input type="text" value="Langley"/>
City or town	<input type="text" value="Sutton, Macclesfield"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="SK11 0DE"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> dd mm yyyy
* Nationality	<input type="text"/> Documents that demonstrate entitlement to work in the UK

Section 5 of 21**OPERATING SCHEDULE**

When do you want the premises licence to start?	<input type="text" value="02"/>	/	<input type="text" value="09"/>	/	<input type="text" value="2020"/>
	dd		mm		yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
	dd		mm		yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises is a cricket club and grounds. The premises currently benefits from a club premises certificate. The purpose of this application is to seek a premises licence for the club to allow for a more flexible operation. On satisfactory grant of this application, the existing club premises certificate will be surrendered. The grounds are to be licensed, as shown by the red line on the the site plan, with the detailed layout of the club house shown on the club house plan.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start End Start End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

On days preceding Bank Holidays: until 00:00.

Section 8 of 21**PROVISION OF INDOOR SPORTING EVENTS**[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes
 ☒ No
Section 9 of 21**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes
 ☒ No
Section 10 of 21**PROVISION OF LIVE MUSIC**[See guidance on regulated entertainment](#)

Will you be providing live music?

*Continued from previous page...***Standard Days And Timings****MONDAY**Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

On days preceding Bank Holidays: until 00:00.

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start End Start End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

On days preceding Bank Holidays: until 00:00.

Section 12 of 21**PROVISION OF PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes
 ☐ No
Standard Days And Timings

MONDAY

Start End Start End Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start End Start End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

On days preceding Bank Holidays: until 00:00.

*Continued from previous page...***Section 13 of 21****PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

 ☒ No
Section 14 of 21**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

☒ Yes

 ☐ No
Standard Days And Timings**MONDAY**Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

On days preceding Bank Holidays: until 00:00.

Section 15 of 21**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the sale of alcohol be for consumption:

☐ On the premises
 ☐ Off the premises
 ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

On days preceding Bank Holidays: until 00:00.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...***Name**First name Family name Date of birth
dd mm yyyy**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known) Issuing licensing authority
(if known) **PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

n/a

*Continued from previous page...***Section 17 of 21****HOURS PREMISES ARE OPEN TO THE PUBLIC****Standard Days And Timings**

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the start time on New Year's Eve to the terminal hour for New Year's Day.

Continued from previous page...

On days preceding Bank Holidays: until 00:30.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Please see attached operating schedule and policies.

b) The prevention of crime and disorder

Please see attached operating schedule and policies.

c) Public safety

Please see attached operating schedule and policies.

d) The prevention of public nuisance

Please see attached operating schedule and policies.

e) The protection of children from harm

Please see attached operating schedule and policies.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21**NOTES ON REGULATED ENTERTAINMENT**

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
 dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/cheshire-east/apply-1> to upload this file and continue with your application.

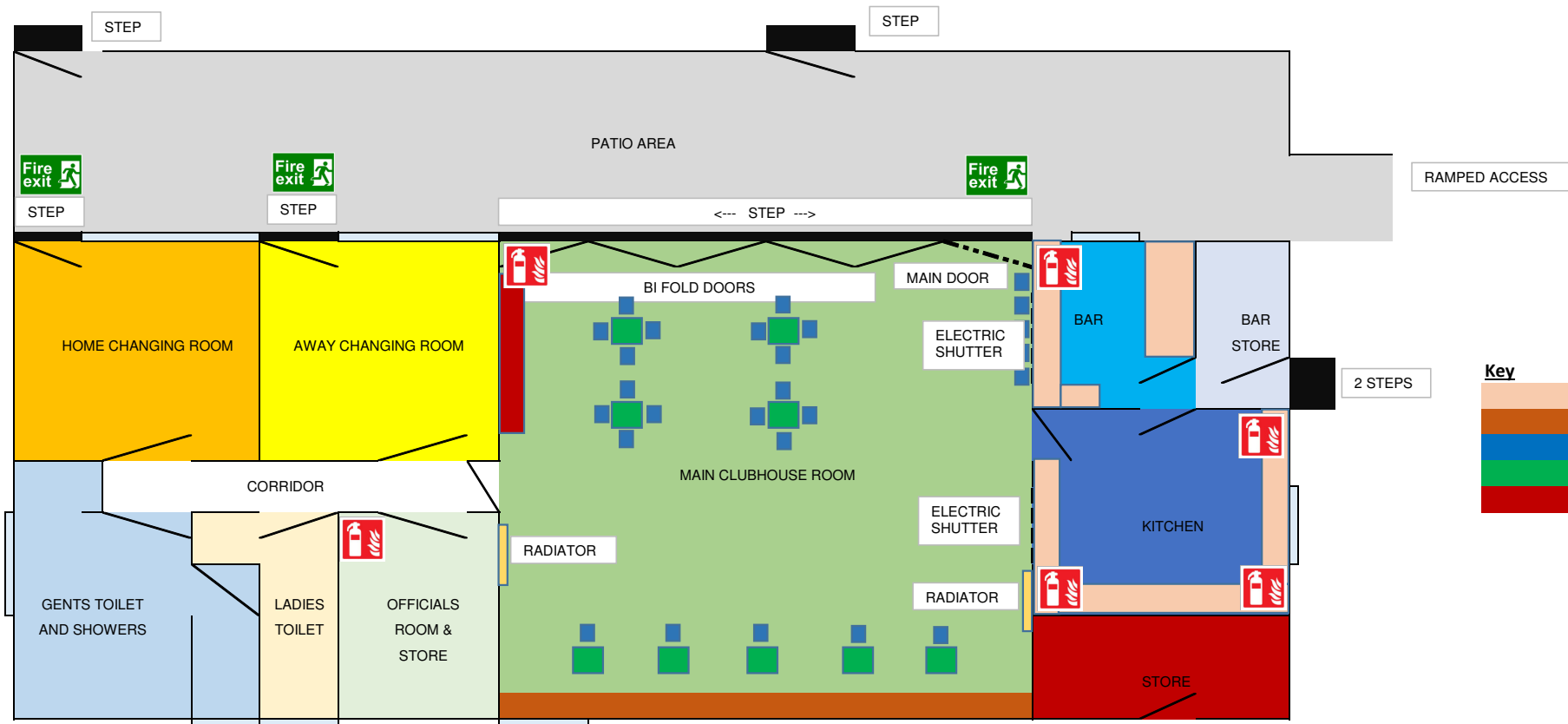
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY	
Applicant reference number	<input type="text" value="LAN389/1"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



- Key**
- = kitchen and bar units (fixed)
 - = seating (fixed)
 - = chairs (not fixed)
 - = tables (not fixed)
 - = display unit with TV (fixed)

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LANGLEY CRICKET CLUB

DISPERSAL POLICY

1. At the end of any event taking place at the premises, management and staff will assist with the orderly and gradual dispersal of patrons.
2. Staff will advise patrons to leave the premises quickly and quietly out of respect for our neighbours.
3. Notices will be displayed requesting our customers to leave quietly and in an orderly manner out of consideration to neighbours and their attention will be drawn to these notices by members of staff.
4. We will ensure the removal of all bottles and drinking receptacles from any patron before exiting the club grounds.
5. We will actively discourage our customers from assembling outside the club grounds at the end of the evening.

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OPERATING SCHEDULE

Hours

Monday – Thursday: 10:00 – 23:00 (plus 30 minutes dispersal)

Friday, Saturday (and Bank Holiday Sundays): 10:00 – 00:00 (plus 30 minutes dispersal)

Sunday: 10:00 – 22:30 (plus 30 minutes dispersal)

A) The Prevention of Crime and Disorder

1. An appropriate CCTV system shall be maintained and operated at the premises.
2. Recorded CCTV images will be maintained and stored for a period of [twenty-eight days] and shall be produced to the Police or Licensing Authority upon request.
3. If necessary in relation to any event, by reference to a risk assessment, SIA registered security staff shall be employed at such times and in such numbers as required.
4. Open containers of alcohol shall not be removed from the grounds of the cricket club.
5. Staff who are to sell alcohol will be trained in the requirements of the Licensing Act 2003 with regards to the licensing objectives, and the laws relating to under age sales and the sale of alcohol to intoxicate persons, and that training shall be documented and repeated at 6 monthly intervals.
6. A refusals book will be maintained at the premises, and made available to an officer of a responsible authority upon request.

B) Public Safety

1. Appropriate first aid equipment will be available at the premises at all times.
2. Regular safety checks shall be carried out by staff.
3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
4. The premises shall maintain an Incident Log and public liability insurance.

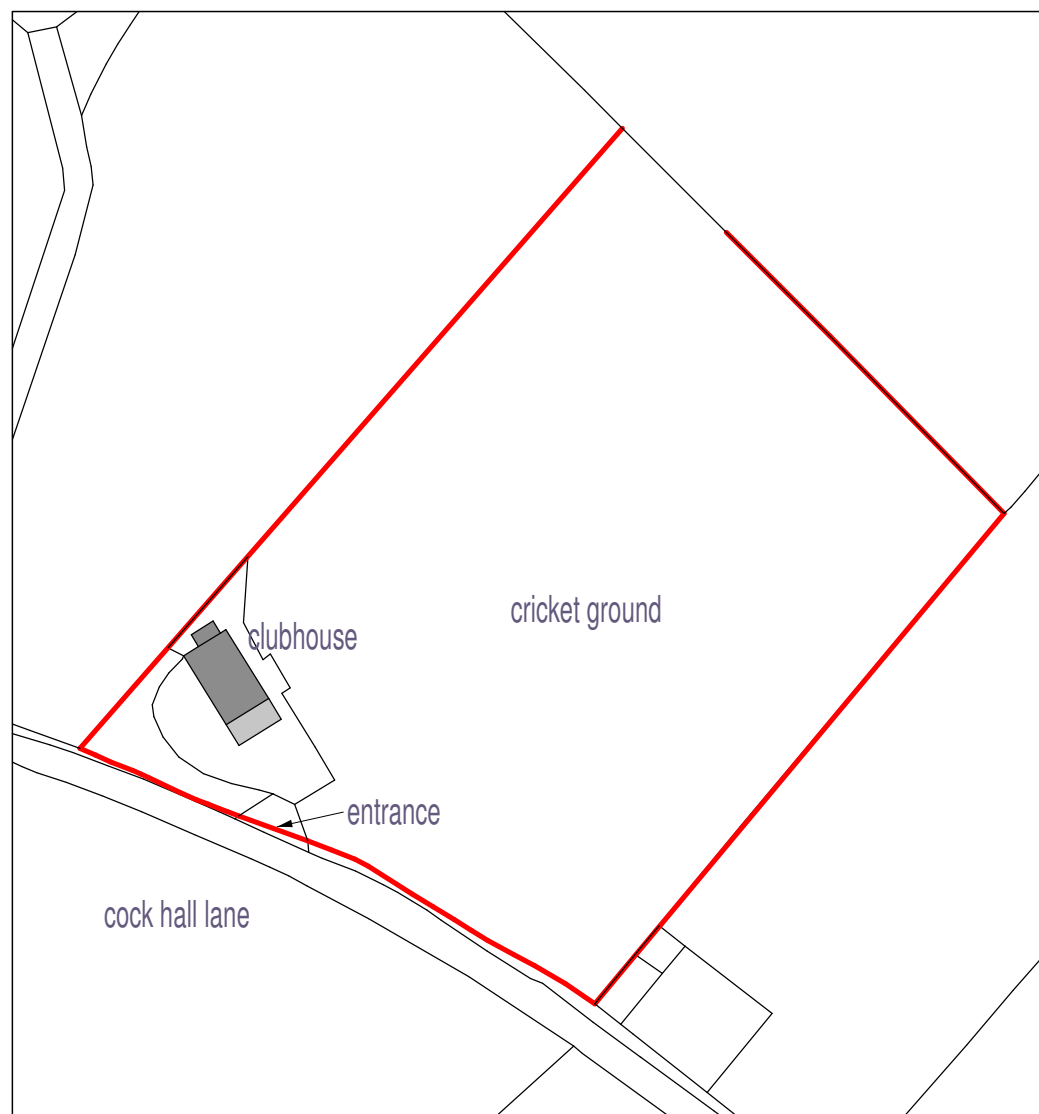
C) The Prevention of Public Nuisance

1. Licensable activities shall be permitted to take place externally beyond 7pm on a maximum of 8 occasions per annum, such occasions to be notified to local residents in the vicinity a minimum of 14 days prior to the event.
2. On any occasion when events involving regulated entertainment are taking place externally, a member of staff will undertake regular perimeter checks of sound levels, with the use of a sound level meter. Where necessary by reference to these checks, the volume of music shall be reduced to ensure that a nuisance is not caused. Records of the sound level checks shall be kept, including the time of the check, the level recorded and any remedial action taken.
3. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.

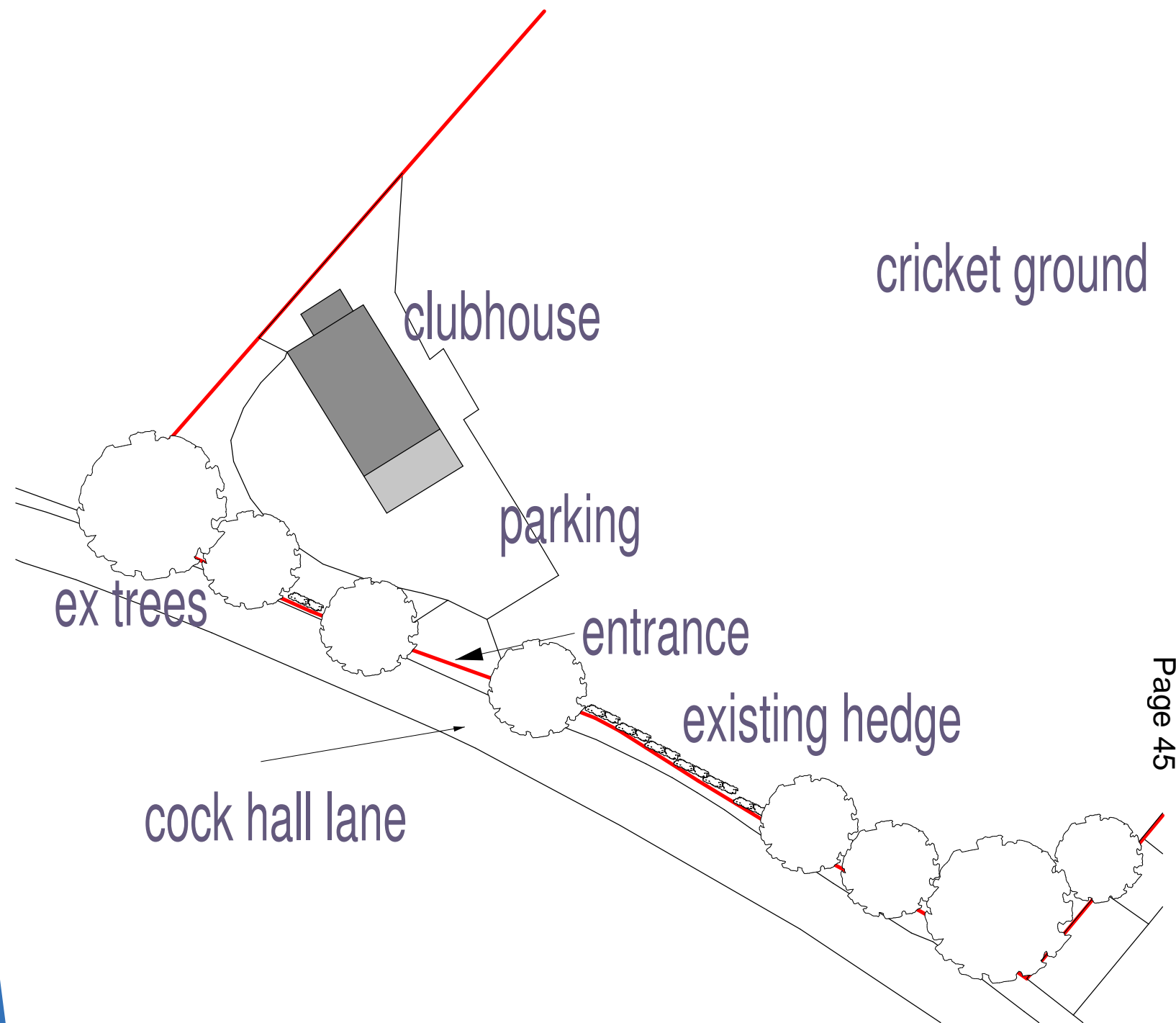
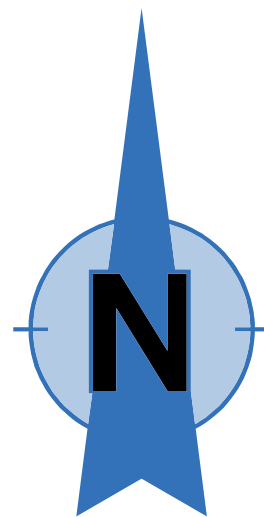
4. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
5. The cricket club grounds and immediate surrounding area shall be cleared of litter at regular intervals.
6. Notices will be positioned at the exits to the ground requesting customers to leave in a quiet manner.
7. Doors and windows within the club house are to remain closed after 11pm, save for access and egress.
8. A dispersal policy shall be implemented and adhered to (see attached).

D) The Protection of Children From Harm

1. A "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable forms of ID are photographic driving licences, passports, HM forces warrant cards, EU/EEA national ID card or similar document or a form of identification with the "PASS" hologram.
2. Staff training will include the Challenge 21 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.
3. Notices advising what forms of ID are acceptable must be displayed.
4. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.



LOCATION PLAN 1:1250



SITE PLAN 1:500 @ A3

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SMOKING & AL FRESCO DINING POLICY

1. Any outside area used by customers wishing to dine, drink or smoke shall be clearly delineated and covered by the CCTV system which will be installed at the premises.
2. The outside area shall be monitored by staff or door staff regularly when it is in use
3. The area will be cleaned regularly
4. Suitable receptacles shall be provided for smokers to dispose of cigarette butts.
5. Signs will be displayed in the area requesting customers keep noise to a minimum.
6. Patrons who disregard signage and verbal instructions regarding noise will be asked to move inside and/or leave the premises.
7. Open containers of alcohol shall not be permitted to be taken beyond the boundary of the outside area

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[REDACTED]

From: LICENSING (Cheshire East)
Sent: 01-Sep-2020 07:24
To: [REDACTED]
Subject: FW: Langley Cricket Club

From: [REDACTED]
Sent: 31-Aug-2020 14:15
To: LICENSING (Cheshire East)
Subject: Langley Cricket Club

Dear Licensing Department,

I am very concerned about the future use of Langley Cricket Club. As a cricket club I think it fits well into a rural community. As a venue for needing a license every night for entertainment I am not happy. In fact I object.

Regards,

[REDACTED]

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[REDACTED]

From: LICENSING (Cheshire East)
Sent: 01-Sep-2020 07:23
To: [REDACTED]
Subject: FW: Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE

From: [REDACTED]
Sent: 31-Aug-2020 17:55
To: LICENSING (Cheshire East)
Subject: Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE

APPLICATION FOR A PREMISES LICENCE: LICENSING ACT 2003

Good Afternoon

I wish to make a representation against the above application for a Premises Licence for the following reasons-

Incorrect Application Procedure

1/ The notices placed on the premises are not compliant with the requirements as the email address for representations is not printed legibly in black ink in a font equal to or larger than 16. I believe it may be printed in a blue ink almost identical to the background colour rendering it invisible to the naked eye. (photo taken 28th August available)

2/ The notice placed on the premises is at variance to the application on the Cheshire East website. The premises notice includes an application for 30 minutes dispersal. This is not shown on the Council's website.

Obstruction of Emergency Vehicles

Parking is an existing problem which would be made worse with any increase in vehicle numbers. An event taking place at Langley Cricket Club usually results in many drivers being unable to find car parking space in the limited car park. This results in many cars being parked on Cock Hall Lane. Because of the narrow carriageway width of between 3.5 and 3.8 metres in the vicinity of the club, many cars are parked illegally as they cause an obstruction to other road users including emergency vehicles. The Department for Transport Manual for Streets states that typically, 2 metres width is required for a car parking space and a fire engine is typically 2.3 metres wide. Causing an obstruction puts lives at risk.

Quiet Lane Status.

Langley Cricket Club is accessed via Cock Hall Lane which enjoys Quiet Lane Status. The Quiet Lanes and Home Zones (England) Regulations 2006 state-

Regulation 4

“The aim of Quiet Lanes is to maintain the character of minor rural roads by seeking to contain rising traffic growth that is widespread in rural areas.”

Regulation 5

“In a Quiet Lane it may be appropriate to use development controls, where the local planning authority (after consulting other stakeholders) considers it necessary, to control the generators or destinations of traffic to a level commensurate with the Quiet Lane concept.”

I believe granting a Premises Licence to the club would be contrary to the requirements of these Regulations because of the increased traffic flow.

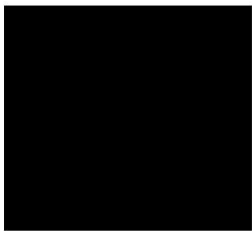
Air Pollution

An increase in vehicle numbers would increase vehicle emissions which is particularly unwanted in the shared space of a Quiet Lane bordered by hedges.

Noise Pollution

Noise from loud music and fireworks emanating from the club is already an issue in the quiet rural area of Langley and Macclesfield Forest. Houses in the local area must keep doors and windows closed in order to minimise the intrusion on many occasions. I believe it also has a detrimental effect on the local wildlife which includes protected birds.

Thank you for your attention and consideration.



[REDACTED]

From: [REDACTED]
Sent: 28 August 2020 14:28
To: LICENSING (Cheshire East)
Subject: Application for Premises license . Langley Cricket Club

Follow Up Flag: Follow up
Flag Status: Completed

28th August 2020
Objection to Premises License.

As a resident of [REDACTED] for over 20 years and have lived in Langley over 50 years. I have noticed a change in the Cricket Clubs activities.
It was once a local club playing 3 days a week. Now the club can be active 7 days a week including late into the night, with very few local members.
There are previous objections over the last 12 months logged with Environmental Health and Licensing departments regarding Noise and Behaviour problems.

My Objections

7 Days a week license.

Concerned about increased noise after 10pm.
Example of how noise travels (I can hear them set there security alarm from my home).

Increased volume of traffic passing my property and at high speed day and night.

The Cricket club becoming a social venue, bringing more traffic to a quiet country Lane.

CockHall Lane can be a dangerous place to walk at night when the club is in use.

Langley and neighbouring village Sutton both have village halls that cater for parties and events. The Cricket club could support the village halls.

Langley has two pubs which serve food and good ale, the Cricket club could support these existing businesses instead of been in direct competition.

Also have current concerns regarding to COVID Virus (visiting teams and there families).

Regards
[REDACTED]

Sent from my iPad [REDACTED]

From: LICENSING (Cheshire East)
Sent: 24-Aug-2020 12:25
To: [REDACTED]
Subject: FW: APPLICATION FOR A PREMISES LICENCE: Objection Langley Cricket Club

From: [REDACTED]
Sent: 23-Aug-2020 12:18
To: LICENSING (Cheshire East)
Subject: APPLICATION FOR A PREMISES LICENCE: Objection Langley Cricket Club

Dear Sir/Madam

We would like to formally object to the recent premises licence application by Langley cricket club as we feel the licensing objectives not being met are public nuisance, public safety and promoting child protection - each evidenced below.

Following recent past emails from ourselves and other local residents evidencing the behaviour this led to a noise abatement notice this year being served to the cricket club.

Given the recent past history of mismanagement and numerous broken promises with regard to noise levels - nothing has changed lockdown has prevented any use of the club.

There is nothing to suggest that future activities with the increased scope this licence application would give, would be managed in a better way.

We feel the increased social activities other than cricket would perpetuate or increase the nuisance disturbance and anti social behaviour that has been well documented in previous objections eg: excessively loud music late at night, camping with young adults running around in underwear, shouting and swearing late at night. A poorly managed venue on one occasion resulting in air ambulance being called for a child who was run over in their grounds and the party continued afterwards.

Langley cricket club appear to be undergoing a change of use from a local village cricket club to a sports and social club with large development and expansion plans as laid out in their development plan.

The village of Langley is well served by existing licensed premises having 1 pub within half a mile and 4 further pubs within a mile of the cricket club which could probably do without competition during these difficult times.

As far as a venue for their social events is concerned Langley cricket club could support the village by using the existing venues - village hall and scout hub. The village hall is well used for large social events, concerts, fund raising, summer ball and has a licence to sell alcohol, kitchen facilities and is very well managed by the Langley community accessed directly by a main road. It is quarter of a mile away from the cricket club - surely it would be benevolent for all if they considered using this facility for fund raising events.

I know that that Cheshire East are very aware of the problems Langley already faces regarding the increased volume of visitors and traffic to the area most of whom behave reasonably. The photo attached shows the location of the cricket club sited on a small Lane in a rural, farmed area, extra traffic late at night using the club already causes extra noise and disturbance to local residents. Police have been informed of these issues.

Any increased social activities involving alcohol particularly at night would inevitably lead to increased traffic volume coming and going especially on Cock Hall Lane, exacerbating an already existing nuisance.

An increase in the licence allowing daily sales of alcohol mirroring existing local public house opening times will inevitably increase existing problems.



[REDACTED]

From: LICENSING (Cheshire East)
Sent: 24-Aug-2020 12:24
To: [REDACTED]
Subject: FW: Premises License, Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE
Attachments: Langley Cricket Club - update.eml; Langley Cricket Club.eml

From: [REDACTED]
Sent: 23-Aug-2020 14:55
To: LICENSING (Cheshire East)
Subject: Premises License, Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE

Re. Consultation concerning:

Application for Premises License, Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE

Dear Sir,

I wish to make representation in relation to this application on the grounds of public nuisance caused by noise. There is well documented evidence that Langley Cricket Club (LCC) have previously been unable to comply with the noise control measures which form part of their current application.

I, and several other local residents, raised issues relating to noise nuisance in early August 2019. We had discussions with [REDACTED] following which LCC undertook to limit noise nuisance. On the night of 21st to 22nd September 2019 further problems occurred and we made LCC aware of this. On 2nd October an email (attached: dated 2/10/19) from LCC gave more detailed information about measures to reduce noise nuisance caused by future events and indicated that sound meters had already been purchased. Undertakings were also made to limit the times of events.

On the night of 23rd to 24th November 2019 a further event took place which breached the undertakings that LCC had previously made. I, my wife and my daughter were kept awake (despite closed double glazed windows) until the music stopped at 12.50 am. It is my understanding that Environmental Health had installed recording equipment in our neighbour's house and that the noise was deemed to be at a level that caused a nuisance. An Abatement Notice in respect of Statutory Noise Nuisance was served on LCC.

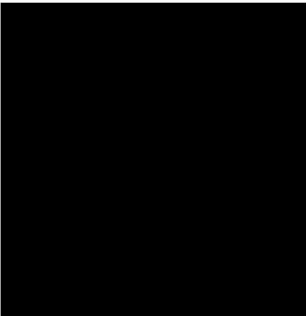
In December 2019 an application for a Minor Variation of the Club Premises Licence was rejected.

In preparation for the current application the LCC chairman sent an email laying out the rational for LCC seeking a Premises Licence instead of a Club Premises Licence (email attached: dated 13/6/20). His email refers to the the LCC Operating Schedule which forms apart of the application. This sets out essentially the same undertakings that were made prior to the event in November. [REDACTED] seeks to reassure me that the Premises Licence will legally bind LCC to comply with the conditions that they have previously promised but subsequently failed to uphold. I am not reassured. LCC have clearly demonstrated their inability to comply with the same conditions they now set out in their Operating Schedule.

The operating schedule makes reference to Licensable activities which take place "externally" (Section C Paragraph 1). It states that these events will take place on a maximum of 8 times per annum. The part of the application relating to seasonal variations in the performance of live music has no entry. This is a cause for concern as the event that initiated our first complaint to LCC, was a wedding event. In [REDACTED] email of 13 June 2020 he states that "these events are vital in generating the revenue we need". If this is the case it possible that, at certain times of year several weekends in a row could be disrupted by noise. LCC will presumably hold events at times that bring in most revenue. This change of usage of the site from a club to a revenue generating concern could have profound effects on the frequency with which local residents are subjected to noise nuisance.

I should point out that I have no objection to the functioning of LCC as a cricket club, indeed I wish it well in its endeavours to encourage the playing of cricket. It is unclear to me why a club that has survived for 156 years now needs to generate income at the expense of the environmental health of the village and surrounds which it claims to support.

Yours faithfully

A large black rectangular redaction box covering the signature area.

[REDACTED]

From: [REDACTED]
Sent: 02-Oct-2019 12:16
To: [REDACTED]
Cc: [REDACTED]
Subject: Langley Cricket Club - update

Good afternoon [REDACTED]

We hope you are all well.

As promised we wanted to provide you all with a further update following our last committee meeting and subsequent discussions we've had with Environmental Health.

It was agreed at the last committee meeting that official cut off times for music will be implemented in line with the times we discussed and agreed at the meeting at the club on 21st August - 11:30pm on a week day and 12:00am on a weekend. Where appropriate the LCC on site event manager will have the right to request music to be finished before these times. Any contravening of these cut off times will be brought to the committee for the appropriate action.

Environmental Health contacted us after the committee meeting and on the back of our email requesting information and advise. Following this discussion we have implemented the following:

- Invested in a sound level meter, which the LCC on site event manager will use to measure the sound emanating from an event.
- Regular walks of the perimeter of the ground during an event to gauge the sound level and measure/document using the sound level meter. Where appropriate video evidence using a mobile phone will also take place.
- If the sound level is deemed to be too high then the LCC on site event manager will request it to be turned down and perform perimeter walks to check/document the levels again. This process will continue until the LCC on site manager is happy that the sound level is at an appropriate level.

As discussed at the meeting, we have 2 events coming up in the next 8 weeks, namely a Firework Display on Friday 1st November and a Winter Ball on Saturday 23rd November. The Winter Ball is a formal dinner based in a wedding sized marquee with live music - the same band we had at our music event in May this year. We will be posting these events on Social Media in the next few days. We'd be absolutely delighted if you were to able to attend either or both of these events, as the funds raised will be going towards Langley Village Hall and for junior cricket equipment.

We hope the above provides further evidence that we have taken on board your comments and suggestions but if you need any further information or clarification please do not hesitate to contact.

Kind Regards

[REDACTED]
on behalf of Langley Cricket Club

Langley Cricket Club

Est 1864

Website - www.langleycricketclub.co.uk

Facebook - www.facebook.com/LangleyCricketClub

Twitter - [@LangleyCricket](https://twitter.com/LangleyCricket)

Instagram - [LangleyCricketClub](https://www.instagram.com/LangleyCricketClub)

[REDACTED]

From: [REDACTED]
Sent: 13-Jun-2020 20:39
To: [REDACTED]
Subject: Langley Cricket Club
Attachments: LCC Operating Schedule.pdf

Dear [REDACTED]

I hope you and your family are keeping safe and well.

I write further to our previous correspondence and meetings in relation to licensable events and activities taking place at the cricket club.

As a reminder, Langley Cricket Club has been part of the village for 156 years. We are a true community club and facility, providing recreational and sporting opportunities for all age groups. We are the only Cricket Club in the local area, and we are very proud of the offering we provide to that area.

We have a Club House which provides refreshments for members and guests and, as you know, we also carry out occasional events within our grounds. These events are vital in generating the revenue we need to continue to offer the sports facilities that we provide, and without them the future of the Club and the teams that play here would be in serious jeopardy.

As you are aware, following correspondence with you in August last year, I made contact with Cheshire East Council to seek guidance on the operation of these events in relation to sound levels.

This led to discussions with the Council about some tweaks that would be necessary in relation to our Club Premises Certificate, namely to reflect the amendments made to the layout of the Club House since our Club Premises Certificate was granted, back in 2005.

You may well be aware that we attempted to lodge minor variation applications to address this, but that these have been refused by reason of objections lodged by some residents. We have now had the opportunity to review the content of these representations (although we are not aware of the names of those making them). We of course understand the concerns raised, and as such we have taken advice with regards to the best next steps here, as we were not sure how best to proceed.

We understand that when objections are received to minor variations, this leads to automatic refusal. We need to address the matters contained within the minor variations, to regularise the layout, as this is something we have been advised by the Council to do, in light of us proactively reaching out to them following our previous correspondence.

Our options in order to address this are either to apply for a full variation of our Club Premises Certificate, or apply instead for a Premises Licence. We have determined that the latter is the best course of action, but we wanted to explain the reasons behind this to you so as not to cause alarm.

The purpose of a Club Premises Certificate is to provide licensable activities to club members and their guests. A Premises Licence allows provision of licensable activities to members of the public, something we have previously done (for example during the Winter Ball) through the use of Temporary Events Notices.

As such, we believe that a Premises Licence is more suitable for our purposes, and will mean that we do not need to go through the administrative process of applying for Temporary Events Notices every time we want to have one of these sorts of events going forward.

However, as I say, we are conscious that we do not want to cause alarm, and we do not want you to think that this indicates a change of style of operation from a cricket club to an events space. It simply allows us the flexibility to hold the same sorts of events we have held previously under one licence.

As such, to ensure that this remains the case, we are proposing strict conditions as part of the Premises Licence Application we intend to lodge. Importantly, one of these conditions will limit the number of times per year that licensable activities can take place in the grounds after 7pm to a maximum of 8 occasions. This will include events like the Winter Ball and our fireworks display. These sorts of events are important to generate much needed funds for the day to day activities at the Club, but we are aware that these must be limited in such a way as to ensure harmony with all members of the local community.

Therefore, we are also proposing that we be obliged to inform you at least 14 days in advance of the date of any such event. On all other occasions, licensable activities after 7pm will take place within the Club House only.

We will also propose various conditions to govern our use of the site, and I attach a copy of those here for your information. We hope that this will give you comfort, as any breach of these conditions would be grounds for enforcement action from the Council (something that we are acutely aware of in making this decision).

We would highlight that our current Club Premises Certificate does not contain any conditions restricting our operation, so the grant of the Premises Licence would mean imposing specific obligations on us which do not currently exist. We hope that this demonstrates to you our commitment to ensuring that we are good neighbours. As you will see from the attached, for example, this includes the use of the sound level meter we invested in, solidifying this commitment we made to you into a legal obligation.

The Premises Licence Application will seek permission for licensable activities to the hours that we discussed when we met you previously, so until 11pm Monday – Thursday, midnight Friday, Saturday and Bank Holiday Sundays and 10.30pm on other Sundays (all plus 30 minutes dispersal). This mirrors the timings currently permitted by our Club Premises Certificate, save for Fridays, Saturdays and Bank Holiday Sundays, and as I say this is to allow for events without the need for Temporary Events Notices.

We hope that this explanation will provide you with all the information you need in relation to this proposed application. However, if you have any queries please do let me know.

If you feel it would be beneficial to discuss this more generally, please also let me know and I would be happy to look into setting up a ‘virtual’ residents meeting. In usual times, I would have wanted to invite you to the Club to explain the above in person and invite any questions, but obviously that is not possible in light of current circumstances.

I look forward to hearing from you should you wish to get in touch, and in the absence of any queries we will proceed to lodge this application in due course.

Kind regards



Chairman

Langley Cricket Club

Est 1864

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Instagram - [LangleyCricketClub](https://www.instagram.com/LangleyCricketClub)

[REDACTED]

From: LICENSING (Cheshire East)
Sent: 18-Aug-2020 13:05
To: [REDACTED]
Subject: FW: Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE
Attachments: Meeting at Langley CC - 21st August.eml

From: [REDACTED]
Sent: 18-Aug-2020 11:29
To: LICENSING (Cheshire East)
Subject: Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE

Re. Consultation concerning:
Application for Premises License, Langley Cricket Club, Cock Hall Lane, Sutton, SK11 0DE

Dear sir,

I wish to object to this Premises Licence application on the grounds of public nuisance caused by noise. There is well documented evidence that Langley Cricket Club (LCC) have not previously been able to successfully comply with measures to control noise nuisance caused to local residents.

I, and several other local residents, raised issues relating to noise nuisance in early August 2019. We had discussions with [REDACTED] following which LCC undertook to limit noise nuisance and sent us copies of their Operating Schedule (attached) which indicates the hour of operation and measures to limit the volume of noise and such as regular perimeter checks with sound meters etc.

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Sent from Samsung tablet.

----- Original message -----

From: [REDACTED]
Date: 31/08/2020 21:35 (GMT+00:00)
To: [REDACTED]
Subject: FW: Langley Cricket Club

From: [REDACTED]
Sent: 13 June 2020 20:39
To: [REDACTED]
Subject: Langley Cricket Club

Dear [REDACTED]

I hope you and your family are keeping safe and well.

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As a reminder, Langley Cricket Club has been part of the village for 156 years. We are a true community club and facility, providing recreational and sporting opportunities for all age groups. We are the only Cricket Club in the local area, and we are very proud of the offering we provide to that area.

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You may well be aware that we attempted to lodge minor variation applications to address this, but that these have been refused by reason of objections lodged by some residents. We have now had the opportunity to review the content of these representations (although we are not aware of the names of those making them). We of course understand the concerns raised, and as such we have taken advice with regards to the best next steps here, as we were not sure how best to proceed.

We understand that when objections are received to minor variations, this leads to automatic refusal. We need to address the matters contained within the minor variations, to regularise the layout, as this is something we have been advised by the Council to do, in light of us proactively reaching out to them following our previous correspondence.

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However, as I say, we are conscious that we do not want to cause alarm, and we do not want you to think that this indicates a change of style of operation from a cricket club to an events space. It simply allows us the flexibility to hold the same sorts of events we have held previously under one licence.

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We will also propose various conditions to govern our use of the site, and I attach a copy of those here for your information. We hope that this will give you comfort, as any breach of these conditions would be grounds for enforcement action from the Council (something that we are acutely aware of in making this decision).

We would highlight that our current Club Premises Certificate does not contain any conditions restricting our operation, so the grant of the Premises Licence would mean imposing specific obligations on us which do not currently exist. We hope that this demonstrates to you our commitment to ensuring that we are good neighbours. As you will see from the attached, for example, this includes the use of the sound level meter we invested in, solidifying this commitment we made to you into a legal obligation.


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If you feel it would be beneficial to discuss this more generally, please also let me know and I would be happy to look into setting up a 'virtual' residents meeting. In usual times, I would have wanted to invite you to the Club to explain the above in person and invite any questions, but obviously that is not possible in light of current circumstances.

I look forward to hearing from you should you wish to get in touch, and in the absence of any queries we will proceed to lodge this application in due course.

Kind regards


Chairman

Langley Cricket Club

Est 1864

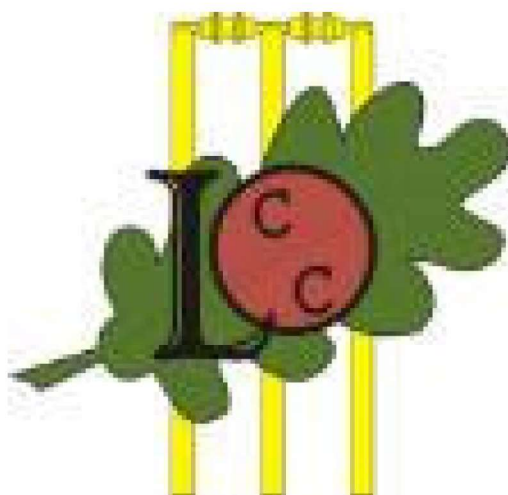
Website - www.langleycricketclub.co.uk

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Instagram - [LangleyCricketClub](https://www.instagram.com/LangleyCricketClub)

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LANGLEY CRICKET CLUB CHILD PROTECTION POLICY

IN POLICY WITH ECB SAFE HANDS



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INTRODUCTION

Langley Cricket Club embraces the need for a Child Protection Policy and with the support of the England and Wales Cricket Board (ECB) will adhere to Cricket's Policy for Safeguarding Children "SAFE HANDS".

Note: for the purposes of this document, "Child", "Children", "Young Person" or "Young People" is defined as someone under the age of 18.

STATEMENT OF PRINCIPLES

- The welfare of the child is paramount.
- All children, whatever their age, cultural background, disability, gender, language, racial origin, religious belief or sexual identity have the right to be treated equally and with dignity and respect.
- All children have the right to safety and to be protected from abuse.
- The Club and its Officers are committed to preventing child abuse and will endeavour to ensure that children who are members are kept safe from harm.



POLICY

- All reasonable steps will be taken to ensure that those undertaking coaching/managing/captaining and other duties with the Club will be suitable to perform those duties.
- All Managers, Coaches, Captains, Club Officials and Volunteer Helpers will be required to complete an ECB Self Declaration Form and work to the Langley Cricket Club *Code of Conducts for Coaches, Officials and Volunteers, and Players* (see Appendix 4).
- All Junior Team Managers, Coaches, and other club officials as required will also be required to undertake a Criminal Records Bureau check. (Full list of relevant positions is defined in ECB “SAFE HANDS” Policy – See Appendix 6.)
- Managers and Coaches will be given information and suitable training to help them identify possible abuse and to deal with allegations made.
- They will be made aware of and implement the ECB “SAFE HANDS” Policy.
- The Club will appoint a Club Welfare Officer, who will be a member of the Club Committee.
- The Club will adopt the *Kidscape Anti-Bullying Policy* (see Appendix 1).
- The Club will adopt the *Guidelines for Club Changing*.
- The Club will adopt the *Guidelines for Transport of Junior Players*.
- The Club will adopt the *Guidelines for Photography and use of Video*.
- The Club will adopt the *Guidelines on Supervising Children at Cricket Sessions*.
- All allegations of abuse will be taken seriously, investigated as quickly as possible and responded to swiftly and appropriately.
- To this end, Managers, Captains and Coaches will report any allegations or concerns to the Club Welfare Officer within the Club at the earliest opportunity. During any investigation, the Club will afford appropriate support both to the child and his/her family and to the adult member(s) involved. The member(s) who is the subject of the investigation will be suspended from Club activities whilst enquiries are carried out. This will be a neutral act designed only to help the investigation.



GUIDELINES FOR CLUB CHANGING

INTRODUCTION

Langley Cricket Club (and the majority of Cricket Clubs that the teams may visit) cannot provide separate changing facilities for junior members when playing in adult teams. They also are not able to provide separate facilities for male & female players when playing in mixed sex teams.

In general this has been accepted and female players generally come to the club or to away matches already changed and do not share changing facilities. Boys playing in senior teams generally share the adult facilities or come to the ground already changed.

The following guidelines formalise these arrangements:

GUIDELINES

- Adults should try to change at separate times to Young People.
- Adults should not shower at the same time using the same facility as Young People.
- If Young People need to share changing facilities with Adults, their Parents should be allowed to supervise them whilst they are changing.
- If Young People are uncomfortable changing or showering with Adults, no pressure should be placed on them to do so. Encourage them to do this at home.
- The use of cameras or mobile phones in changing rooms is prohibited.



GUIDELINES FOR TRANSPORT OF JUNIOR PLAYERS

INTRODUCTION

It is not the responsibility of Langley Cricket Club or its representatives to transport Young People to and from the Club or to other match/practice venues: this remains the responsibility of the parents/guardians.

It is accepted that there may be occasions when an adult member of the Club is requested to provide transport to a Young Person and the following guidelines are therefore to be adopted:

GUIDELINES

- The Club should notify parents in advance of all away fixtures.
- The Club should advise parents that it does not provide transport to these away matches and that any Club representative doing so is doing it in a personal capacity only.
- Managers, Coaches, Captains, Club Officials and Volunteer Helpers should avoid situations where a child is alone with them in a vehicle (or at any venue).
- Managers, Coaches, Captains, Club Officials and Volunteer Helpers should avoid sending a child home with another person without parental permission.

See also Appendix 2.



GUIDELINES FOR PHOTOGRAPHY AND USE OF VIDEO

INTRODUCTION

Langley Cricket Club is keen to promote positive images of Young People playing Cricket and is not banning the use of photographic or video equipment. However, there is evidence that some people have used sporting events as an opportunity to take inappropriate photographs or film footage of Young People.

GUIDELINES

Use of images of Young People for view by the general public, for example on the web or in the media:

- Ask for parental permission to use their child's image. This ensures that they are aware of the way the image is to be used to represent Cricket (see Appendices 3a, b and c);
- Ask for the Young Cricketer's permission to use his/her image. This ensures that he/she is aware of the way the image is to be used to represent Cricket (see Appendices 3a, b and c);
- Avoid using named photographs of Young Cricketers, particularly on public-access websites. This does not preclude the use of, for example, named team photos for display in the clubhouse.
- Only use images of Young Cricketers in appropriate dress, to reduce the risk of inappropriate use, and to provide positive images of the Young Cricketers;
- Encourage the reporting of inappropriate use of images of Young People. If you are concerned, report your concerns to the County Board or Club Welfare Officer.

Using Video as a coaching aid:

- Club Coaches may use video equipment as a legitimate coaching aid; however, players and their parents/carers should be made aware if this is part of the Coaching programme and care should be taken in the storing of such films.
- The parents/carers and Young People must provide written consent for the use of photography and video analysis (see Appendices 3a, b and c).

Professional Photographers & Photography at Public Events

- It is advisable that the club adheres to the appropriate ECB guidelines detailed in Appendices 3a, b and c.



GUIDELINES ON SUPERVISING CHILDREN AT CRICKET SESSIONS

INTRODUCTION

Langley Cricket Club recognises that there must be sufficient adults (over 18) present to adequately supervise any cricket matches or training sessions.

GUIDELINES

Supervision Ratios:

Supervision ratios relate to managing groups of children to ensure that there are sufficient adults present to deal with any issue or incident that may arise.

There must always be a minimum of 2 adults present. For single sex groups at least one adult must be of the same gender as the children; for mixed groups there must be at least one male and one female adult.

The minimum supervision ratios as prescribed by the ECB are as follows:

- Aged 8 and under – 1 adult : 8 children
- Aged 9 and over – 1 adult : 10 children

Qualified Coach Ratios:

The ECB additionally recommends the following ratios of qualified coaches required in different coaching situations:

- Net coaching – 1 coach : 8 children
- Group coaching (softball) – 1 coach : 24 children
- Group coaching (hardball) – 1 coach : 16 children



Appendices



Appendix 1

KIDSCAPE ANTI-BULLYING POLICY

Statement of Intent

Langley Cricket Club is committed to providing a caring, friendly and safe environment for all of our children so they can train and play in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at our club. If bullying does occur, all children should be able to tell and know that incidents will be dealt with promptly and effectively. We are a **TELLING** club. This means that anyone who knows that bullying is happening is expected to tell the staff and officials.

What Is Bullying?

Bullying is the use of aggression with the intention of hurting another person. Bullying results in pain and distress to the victim.

Bullying can be:

- Emotional: being unfriendly, excluding, tormenting (e.g. hiding kit, threatening gestures);
- Physical: pushing, kicking, hitting, punching or any use of violence
- Racist: racial taunts, graffiti, gestures;
- Sexual: unwanted physical contact or sexually abusive comments;
- Homophobic: because of, or focusing on the issue of sexuality;
- Verbal: name-calling, sarcasm, spreading rumours, teasing;
- Cyber: All areas of internet, such as email and internet chat room misuse; Mobile threats by text messaging and calls; misuse of associated technology, i.e. camera and video facilities.

Why is it Important to Respond to Bullying?

Bullying hurts. No one deserves to be a victim of bullying. Everybody has the right to be treated with respect. Children who are bullying need to learn different ways of behaving. Cricket Clubs have a responsibility to respond promptly and effectively to issues of bullying.

Objectives of this Policy

- All officials, coaching and non-coaching staff, children and parents should have an understanding of what bullying is.
- All officials, coaching and non-coaching staff should know what the club policy is on bullying, and follow it when bullying is reported.
- All children and parents should know what the club policy is on bullying, and what they should do if bullying arises.
- As a club we take bullying seriously. Children and parents should be assured that they will be supported when bullying is reported.
- Bullying will not be tolerated.



Signs and Symptoms

A child may indicate by signs or behaviour that he or she is being bullied. Adults should be aware of these possible signs and that they should investigate if a child:

- says they are being bullied;
- changes their usual routine;
- is unwilling to go to the club;
- becomes withdrawn anxious, or lacking in confidence;
- comes home with clothes torn or belongings damaged;
- has possessions which are damaged or “go missing”;
- asks for money or starts stealing money (to pay bully);
- has unexplained cuts or bruises;
- is frightened to say what's wrong;
- gives improbable excuses for any of the above.

In more extreme cases, the child:

- starts stammering;
- cries themselves to sleep at night or has nightmares;
- becomes aggressive, disruptive or unreasonable;
- is bullying other children or siblings;
- stops eating;
- attempts or threatens suicide or runs away;

These signs and behaviours could indicate other problems, but bullying should be considered a possibility and should be investigated.

Procedures

1. Report bullying incidents to the Club Welfare Officer
2. In cases of serious bullying, the incidents will be reported to the ECB Child Protection Team for advice via the County Welfare Officer
3. Parents should be informed and will be asked to come in to a meeting to discuss the problem
4. If necessary and appropriate, police will be consulted
5. The bullying behaviour or threats of bullying must be investigated and the bullying stopped quickly
6. An attempt will be made to help the bully (bullies) change their behaviour

In cases of adults reported to be bullying cricketers under 18, the ECB must always be informed and will advise on action to be taken.

Prevention

We will use KIDSCAPE methods for helping children to prevent bullying. As and when appropriate, these may include:

- writing a set of club rules
- signing a behaviour contract
- having discussions about bullying and why it matters.



Appendix 2

TYPICAL NOTIFICATION OF AN AWAY FIXTURE

<Player Name>

You have been selected to play on **<date>** in the **<match details>** against **<team>**.

Please meet at Langley Cricket Club at **<time>**. If you are unable to meet at the club please let us know.

Note: Due to insurance and child protection restrictions, Langley Cricket Club cannot provide transport to and from away matches; we need parents to arrange the transport amongst themselves. The Coach/Manager can offer lifts on request in their capacity as a parent on the understanding that the child is not in the care of Langley Cricket Club.



Appendix 3a

ECB GUIDELINES ON USE OF PHOTOGRAPHIC AND FILMING EQUIPMENT AT COMPETITIONS

If you are asking the press or a professional photographer to a festival, match or Cricket event, it is important to ensure they are clear about expectations of them in relation to child protection and the Welfare of Young People.

- Provide a clear brief about what is considered appropriate, in terms of content and behaviour
- Issue the photographer with identification, which must be worn at all times
- Inform Young Cricketers and their Parents/Guardians that a photographer will be at the event and ensure that you receive their consent to both the taking and publication of films or photographs
- Unsupervised access to Young Cricketers or one-to-one photos/filming sessions at the event should not be permitted
- Do not approve photo sessions outside the event

If parents or other spectators are intending to photograph or video the event, they should be made aware of your expectations:

- Spectators should be asked to register at the event, if they wish to use photographic equipment
- Young Cricketers and Parents should be informed that if they have concerns they can report these to the event organiser
- Concerns regarding inappropriate or intrusive photography should be reported to the event organiser or official and recorded in the same manner as any child protection concern

Public information: the specific details concerning photographic/video and filming equipment should, where possible, be published prominently in event programmes and should be announced over the public address system prior to the start of the event.

The recommended wording is:

In line with the recommendation in the ECB Welfare of Young People Policy, the promoters of this event request that any person wishing to engage in any video, zoom or close range photography should register their details with Staff before carrying out any such photography. The event organisers reserve the right of entry to this event and reserve the right to decline entry to any person unable to meet or abide by the organiser's conditions.



Appendix 3b

Parental/Carer and Young Person Permission Form for the Use of Photographs and Recorded Images

This form is to be signed by the Legal Guardian of a Child or Young Person under the age of 18, together with the Child or Young Person. Please note that if you have more than one Child under the age of 18 registered with the Club you will need to complete separate forms for each Young Person. Langley Cricket Club recognises the need to ensure the welfare and safety of all Young People in Cricket. As part of our commitment to ensure the safety of Young People we will not permit photographs, video images or other images of Young People to be taken or used without the consent of the Parents/Carers and the Young Person.

Langley Cricket Club will follow the guidance for the use of images of Young People, as detailed within the ECB Welfare of Young People Policy (excerpt attached for information). Langley Cricket Club will take steps to ensure these images are used solely for the purposes they are intended, which is the promotion and celebration of the activities of Langley Cricket Club. If you become aware that these images are being used inappropriately, you should inform the Club Welfare Officer immediately- please refer to the club notice board or the club's website on <http://langley.play-cricket.com> for the Club Welfare Officer's details. If at any time either the Parent/Carer or the Young Person wishes the data to be removed from the website, 7 days 'notice must be given to the Club Welfare Officer after which the data will be removed.

To be completed by Parent/Carer

I _____ (Parent/Carer full name) consents /
does not consent to Langley Cricket Club photographing or videoing
_____ (name of Young Person) under the
stated rules and conditions and I confirm I have legal parental responsibility for this child and am
entitled to give this consent. I also confirm that there are no restrictions related to taking photos.

Signature: _____

Date: _____

To be completed by Young Person (if 12 years or older)

I _____ (Parent/Carer full name) consents /
does not consent to Langley Cricket Club photographing or videoing my involvement in Cricket under
the stated rules and conditions.

Signature: _____

Date: _____

Please return this form to any of the **Youth Team Coaches / Managers** (details on the club notice board or in your pack).

**Appendix 3c****EVENTS REGISTRATION FORM**

Please complete and return to the Event Organiser

Event Name	
I wish to take photographs or record images at this event. I agree to abide by the Event Organisers' guidelines and confirm that the photographs or recorded images will be used appropriately.	
Name	
Interest (Parent / Press etc)	
Address	
Postcode	
Tel No	
Signature	
Date	



Appendix 4

CODES OF CONDUCT

COACHES CODE OF CONDUCT

- Teach your players that rules of the game are mutual agreements, which no one should evade or break.
- Group players according to age and physical maturity whenever possible.
- Avoid over-playing the talented players. The "just average" players need and deserve equal time.
- Remember that Juniors play for fun and enjoyment and that winning is only part of it. Never ridicule or yell at Juniors for making mistakes or losing a competition.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of the players.
- The scheduling and length of practice times and competitions should take into consideration the maturity level of Juniors.
- Develop team respect for ability of opponents, as well as for the judgement of umpires and opposing coaches.
- Follow the advice of a physician when determining when an injured player is ready to play again. In any event, if there is any doubt do not play the Junior.
- Remember that Juniors need a coach they can respect. Be generous with your praise when it is deserved for both effort and skill. Set a good example, not only with your behaviour, but also with dress and equipment.
- Make a personal commitment to keep yourself informed on sound coaching principles and the principles of growth and development of Juniors.
- Remember that Juniors are also students. Be reasonable in your demands on their energy time and enthusiasm.
- Make Juniors aware of the physical fitness values of cricket and also its life-long value both recreationally and in personal relationships.
- Ensure that Juniors compete safely. Be aware of signs of mental and physical stress and fatigue.



CODE OF CONDUCT FOR CLUB OFFICIALS AND VOLUNTEERS

The essence of good ethical conduct and practice is summarised below. All volunteers must:

- Consider the well-being and safety of participants before the development of performance.
- Develop an appropriate working relationship with performers, based on mutual trust and respect.
- Make sure all activities are appropriate to the age, ability and experience of those taking part.
- Promote the positive aspects of the sport (e.g. fair play).
- Display consistently high standards of behaviour and appearance.
- Follow all guidelines laid down by the national governing body and the club.
- Hold the appropriate, valid qualifications and insurance cover.
- Never exert undue influence over performers to obtain personal benefit or reward.
- Never condone rule violations, rough play or the use of prohibitive substances.
- Coaches only – by coaching at Langley Cricket Club you have agreed to work in line with the key principles of the ECB Coaches Code of Conduct policy (a copy of which is on the notice board in the clubhouse or go to www.ecb.co.uk for more information).

PLAYERS CODE OF CONDUCT

- Players should play the “fun of it” not just to please parents or coach.
- Not to train or play with an existing injury.
- Show respect for your team's opponents. Without them there would be no games.
- Participate in all aspects of the training session or match, not just the parts that interest them the most.
- Listen to the coach!
- Respect the umpire's decision.
- Encourage Juniors always to play according to the rules, and condemn deliberate breaches.
- Understand that bad/inappropriate behaviour will be challenged and dealt with.
- Above all remember that what they do should be fun and understand the spirit of sportsmanship.



Appendix 5

USEFUL CONTACTS

Cricket Contacts		
ECB Child Protection Team	England and Wales Cricket Board Lord's Cricket Ground London NW8 8QZ	0207 432 1200 crb@ecb.co.uk
Cheshire Cricket Board Welfare Officer	Andrew Margeson 29 Shakespeare Close Northwich Cheshire CW9 7GB	Mobile: 07958 244794 Home: 01606 43045 Email: a.margeson@yahoo.co.uk
LCC Club Welfare Officer	Fred Slater	Mobile: 07979 754816 Email: fred.slater@ntlworld.com

Local Contacts		
Local Social Services	Macclesfield Family Centre 5 Ely Court Macclesfield SK10 1LJ	01625 616689
National Contacts		
The NSPCC	National Centre 42 Curtain Road London EC2A 3NH	020 7825 2500 www.nspcc.org.uk
	Freephone 24 hour Helpline	0808 800 5000
	Asian Child Protection Helpline	0800 096 7719
The NSPCC Child Protection in Sport Unit	3 Gilmour Close Beaumont Leys Leicester L4 1EZ	0116 234 7278
Childline UK	Freepost 1111 London N1 0BR	0800 1111



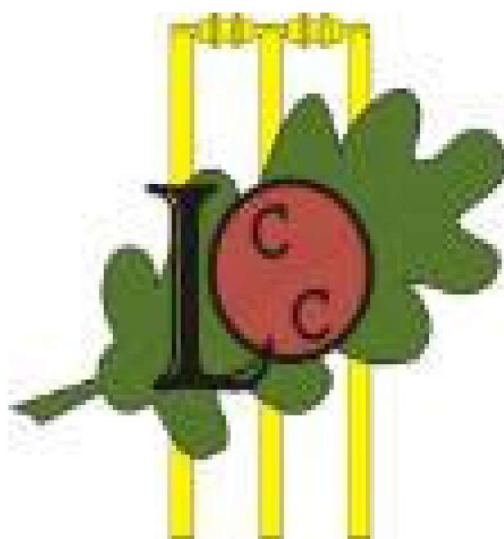
Appendix 6

ECB List of Posts which require Vetting Checks (CRB Checks)

ROLE AT THE CLUB OR IN LEAGUE	VETTING CHECK ALWAYS REQUIRED	VETTING CHECK REQUIRED AT DISCRETION OF CLUB'S ASSESSMENT OF ROLE	COMMENTS
WELFARE OFFICER	YES		ALL CLUB / LEAGUE / COUNTY POSTS
COACH [VOLUNTEER OR PAID]	YES		
ASSISTANT COACH	YES		IF REGULARLY ASSISTING
COACHING CO-ORDINATOR	YES		
UMPIRE	YES		CLUB OR LEAGUE
SCORER	YES		CLUB OR LEAGUE
COLTS MANAGER	YES		
AGE GROUP MANAGER	YES		
CLUB CAPTAIN	YES		
ADULT TEAM CAPTAINS	YES		IF PLAYERS UNDER 18 PLAYING REGULARLY IN SIDE
FIRST AIDERS / PHYSIOTHERAPISTS / MEDICAL SUPPORT	YES		
SCHOOLS LIAISON OFFICER	YES		
WOMEN & GIRLS CO-ORDINATOR	YES		
CLUB DEVELOPMENT OFFICER		YES	
CHAIRMAN OF JUNIOR CRICKET		YES	IF COACHING
GROUND STAFF		YES	
ASSISTANT GROUND STAFF		YES	
BAR MANAGER		YES	CRB IF REGULAR, UNSUPERVISED, SOLE ACCESS
TEA LADY / CATERER		YES	CRB IF REGULAR, UNSUPERVISED, SOLE ACCESS
FIXTURES SECRETARY		NO	DEPENDS ON ACCESS TO RECORDS
WEBSITE ADMINISTRATOR		NO	DEPENDS ON ACCESS TO RECORDS
TREASURER		YES	
COMMITTEE MEMBERS		NO	IF CLUB HAS CHARITABLE STATUS
FUNDRAISER		NO	
PRESS OFFICER		NO	

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LANGLEY CRICKET CLUB



CLUB DEVELOPMENT PLAN

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Website: <http://langley.play-cricket.com>

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INTRODUCTION

This club development plan provides current members with a clear statement of the Club's plans and ambitions over the next five years. It demonstrates what the Club has to offer to potential new members, schools and community groups.

To achieve the goals set out we will undoubtedly need outside funding. Every Grant or Funding Agency will have strict criteria and terms of reference against which they distribute their limited funds; this Development Plan will demonstrate how we as a club meet that criteria.

The development plan considers each the following areas of club organisation and development:

- Junior Section
- Club Mark
- Coaching
- Clubhouse Facilities
- Ground
- Practice Facility
- Local Community
- Schools / Club / Groups Links

Each area should be considered as follows:

- What do we have now?
- What do we aim to have?
- How do we get there?
- Who is responsible
- What will it cost?

The club development plan contains a Timeline of what Langley Cricket Club aim to achieve over the next five years. The development plan is not a constant and will be updated as and when targets are met.

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EXECUTIVE SUMMARY

What do we have now?

Langley Cricket Club currently has the following:

- A wonderfully scenic ground owned exclusively by the cricket club
- A clubhouse requiring modernisation
- A clay based outfield with very poor drainage
- A decreasing number of juniors attending training sessions
- No all-weather practice facility
- Tenuous links with Hollinhey Primary School
- No links to other groups, clubs or entities in the community

What do we aim to have?

Our aims in the club development plan are as follows:

- Establish a junior section providing sporting opportunities for children and young people aged 7 to 18.
- Gain Club Mark accreditation to comply with minimum operating standards at all junior levels.
- Structured and committed set of junior coaches and team managers led by a Head Coach.
- Improve and modernise our clubhouse to provide a facility for use by the wider community.
- Enhance our ground to provide a large, open, accessible area all year round.
- Provide a practice facility for use by the club and the wider community.
- Become an integral part of the Parish Plan and community life in the short, medium and long term.
- Establish firm long term links with Hollinhey Primary School and other community groups and schools.
- Become a multi sports facility by providing a junior football team with a suitable facility for use.

How do we get there?

We will get there by:

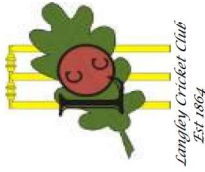
- Changing the way in which the club is seen in the community.
- Wanting to change and improve our club.
- Commitment from our dedicated set of volunteers and from others within the club.
- Following this plan and reacting to any changes that may occur.
- Being open, welcoming and receptive to non-cricketing entities.

Who is responsible?

Individuals are named in each section of the club development plan for being responsible for delivering our project aims. However, ultimately everyone connected with the club is responsible for the execution of the plan. Without dedicated people and a willingness to change the plan will soon become worthless.

What will it cost?

Costs for each project are detailed in the associated sections of the club development plan. The biggest cost is people's time to help deliver those projects and associated aims. The names in each section are fully committed but will need, at various points in time, the help of others to fulfil those aims. Therefore everyone who agrees with this plan should make a commitment to help at some point over the next five years, as small as that help might be it all helps.



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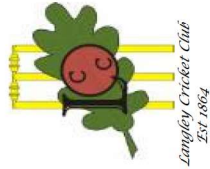
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TIMELINE

The table below provides an overview by year of what the club aims to deliver and how this will be achieved in line with the detailed sections of the club development plan (green highlight = plan achieved).

Plan Area	Year	Aim / Project	How	Who	Cost	Source
Clubhouse Facilities	2013	First phase upgrade of the back and side windows (double glazing).	The projects have been priced and a material list created. Quotes for all the work have been collated and a schedule for the work devised.	Matt Stevens	Windows donated. £200 to fit	Club Funds
		Upgrade Showers to meet league criteria.	£500 grant from the Cooperation Community Fund has been awarded.		Entire Shower Project £2,000	Cooperative Community Fund (£500)
		Upgrade Gents Toilet and Washroom area.				
Local Community	2013 onwards	Become an integral part of the Parish Plan	Matt Stevens will meet with the Parish Plan Steering committee with the aim to become an integral part of the Parish Plan going forward and to gain a level of interest in our projects and facilities to help with our grant funding process.	Matt Stevens		
		Produce newsletters, season handbook and posters advertising our club, facilities and plans	Andrew Little will build on last year's correspondence in the community by producing newsletters, season handbook and posters.	Andrew Little	£200 to £250	Club Funds
		Become a more valued and sought after organisation in the community	The club members must also engage with other community projects and offer volunteer help where required. This is an important part of the re-engagement process with the local community.	Committee Members of the club		
Schools / Club Groups Links	2013 onwards	Establish a strong link to Hollinhey Primary School	Richard Hughes and Fred Slater will meet with Hollinhey Primary School and several other local groups and organisations to discuss our projects and plans. The aim is to gain a level of interest in using our improved facilities going forward.	Richard Hughes Fred Slater	No cost	Not applicable
		Establish a link to other local groups, clubs and organisations	Matt Stevens and Richard Hughes will contact junior football clubs to again gauge a level of interest in using our facility for training and/or games.	Richard Hughes Matt Stevens		
Junior Section	2014	Run a Macclesfield/Langley under 9 team playing competitive games at Langley CC.	Establish the link with Macclesfield CC.	Fred Slater	No cost	Not applicable
		Engage with Parish Council, Hollinhey Primary School and local groups to share our junior development timings and club development plan.	Once this is established and engagement has taken place with the Parish Council, Hollinhey Primary School and local groups we will look at	Richard Hughes Matt Stevens		



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Plan Area	Year	Aim / Project	How	Who	Cost	Source
Coaching	2014	Run taster sessions at Hollinhey and in local groups, targeting Under 9 and 11 boys and girls. Club to continue level of insurance required to cover coaches and their activities. 2 Coaches	our current coaching pool to run the taster sessions. Please refer to the Junior Section plan.	Fred Slater Richard Hughes Committee Kevin Baggs Fred Slater Richard Hughes Matt Stevens Committee	Please refer to the Junior Section plan.	Please refer to the Junior Section plan.
Junior Section	2015	Recruit a Junior Head Coach and elect as primary Club Welfare Officer (pending courses). Recruit, screen and train at least 2 Junior Coaches. Club to provide investment contribution and perform appropriate screening for all new coaches. Club to invest in new junior equipment. Advertise junior sessions in the parish news, local newspaper, posters and in schools/groups. Run pre-season sessions in school and in groups. Review and distribute the Parents and Coaches Pack. Run a "signing on day/night" at the club. Run training sessions at the club for Under 9 and 11 boys and girls. Participation target is 25 boys and girls. Play at least one friendly fixture before the end of the season.	Committee must canvas current member base to recruit a Head Coach and coaches. This person must be in place for the 2013 AGM. Head Coach to then organise CRB checks, coaching courses and liaise with committee for releasing the pre-agreed funding for courses and equipment. Head Coach and coaches to formulate plan for advertising. Links established with Parish Plan, Hollinhey Primary and other groups/clubs/entities will help with this process. Head Coach and coaches to formulate plan of action for the 2015 season to facilitate the remaining requirements.	Members of the club Head Coach Coaches	Standard Check £26 Safe Hands Course £30 Safeguarding and Protecting Children Course £30 ECB Level 1 Coaching £175 ECB Level 2 Coaching £240	Club Funds Grant Aid (TBD)
Coaching	2015	1 Head Coach 2 Coaches	Please refer to the Junior Section plan.	Head Coach Coaches	Please refer to the Junior Section plan.	Please refer to the Junior Section plan.



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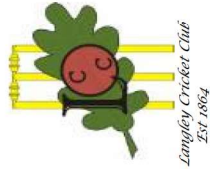
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Plan Area	Year	Aim / Project	How	Who	Cost	Source
Clubhouse Facilities	2014	Final phase upgrade of the front windows and exterior doors.	Quotes will be obtained for the final phase windows and doors upgrade.	Members of the club		
		Upgrade Changing Rooms.	The remaining upgrades have been identified from the Inspired Facilities grant programme. The club will need to invest in parts of the improvements (i.e. plastering walls).	Richard Hughes	Approx £2,500	Club Funds
		Upgrade Main Clubhouse Room.		Fred Slater	£17,000	Inspired Facilities
		Install heating system.		Committee	£6,500	Inspired Facilities
		Install new secure Storage Facility.	The club must have a structured plan to engage with the Parish Council, local school, local groups and organisations and also other junior sporting clubs to stand a much greater chance of securing this grant funding.	Fund Raising Committee	£17,500	Inspired Facilities
Ground	2014	New drainage covering entire outfield	The club must have a structured plan to engage with the Parish Council, local school, local groups and organisations and also other junior sporting clubs to stand a much greater chance of securing this grant funding.	Members of the club	Approx £40,000	Protecting Playing Fields Programme
		Re-level square, loam, fertilise and over seed		Matt Stevens	Approx £7,500	WREN Land Fill Tax Credit Scheme
		Improve accessibility to the ground		Richard Hughes	Approx £3,500	Club Funds
		Landscaping inside and around the entrance		Fred Slater	Approx £1,500	
		Install new signage		Committee	Approx £1,000	
Practice Facility	2014	All weather DSI-pro cricket match pitch measuring 30.00m x 2.74m	The plans to open the ground to the wider community and to establish a junior section facilitate the aim to install a practice facility.	Fund Raising Committee	£8,580	WREN Land Fill Tax Credit Scheme
Club Mark	2015	The club aim to be accredited for Club Mark status no later than the 2015 season.	We need to ensure the plans to improve ground are in place prior to this installation, as we require good drainage in and around the pitch to ensure we can use this on a regular basis without it having a detrimental effect on the outfield.	Richard Hughes		Lord Taverners
				Fred Slater		Cheshire East Council Community Fund
			Ensure we have followed the Junior Section development plan to be in a position where we have an established Junior Section ready for Club Mark evaluation.	Matt Stevens	There is no direct cost to being evaluated for Club Mark.	Please refer to the Junior Section plan.
				Head Coach		
				Coaches		



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Plan Area	Year	Aim / Project	How	Who	Cost	Source
Clubhouse Facilities	2015	Install new soffits, fascias and guttering. Install outside lighting. Upgrade Storage Room and Corridor. Install new seating and tables in Main Clubhouse Room. Board and insulate loft area. On-going maintenance of square	Keep up to date the clubs set of Club Mark documentation. Ensure all coaches/team managers are trained and screened for suitability to work with children and young people in line with the Club Mark criteria. Secure any grant funding to help with the cost of any courses and coaching qualifications. The club will need to invest in the smaller projects and grant aid may be available for other projects that have been identified. This will be explored nearer the time.	Committee Fund Raising Committee Members of the club	The costs associated with the Junior Section will enable us to follow the plan for Club Mark. Approx £1,200 Approx £500 Approx £1,500 Approx £1,000 Approx £1,000 TBD	 Club Funds Grant Aid (TBD) Grant Aid Club Funds
Practice Facility	2015	Gain costs for a 2 bay all weather practice facility	The club needs to have a plan in place to maintain the square after the work has been completed in 2014. The committee needs to agree a budget figure and ensure any remedial work required is carried out to retain the integrity of the surface. The Cheshire Association of Groundsmen should be consulted once we have completed the work in 2014. Their advice and support could be crucial going forward. If we grow our Junior Section in line with the development plan then we will have a better chance of securing grant funding for this project.	Matt Stevens Head Coach Committee	TBD	TBD
Junior Section	2016	Decide whether to continue the link with Macclesfield C.C. Explore girls' participation and whether to form a girls' team.	Head Coach and Fred Slater to discuss and decide appropriate course of action. Head Coach and coaches to discuss and agree way forward for a potential girls' team.	Head Coach Fred Slater Coaches	Standard Check £26 Safe Hands Course £30	Club Funds Grant Aid (TBD)



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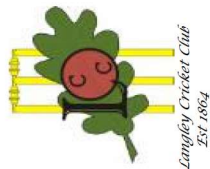
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Plan Area	Year	Aim / Project	How	Who	Cost	Source
		<p>Recruit, screen and train at least 2 Junior Coaches (minimum 4 coaches in total).</p> <p>Club to provide investment contribution and perform appropriate screening for all new coaches.</p> <p>Engage with a secondary school to facilitate our Under 13 age group.</p> <p>Run the "signing on" day.</p> <p>Generate interest from parents to help run / coach junior teams.</p> <p>Enter junior teams at Under 9, 11 and 13 in competitive leagues.</p> <p>Gain Club Mark accreditation.</p>	<p>Head Coach and coaches to canvas club members and parents for additional coaching roles.</p> <p>Head Coach to then organise CRB checks, coaching courses and liaise with committee for releasing the pre-agreed funding for courses and equipment.</p> <p>Matt Stevens to investigate funding options to help with this investment.</p> <p>Head Coach and coaches to formulate plan for more advertising.</p> <p>Head Coach and coaches to formulate plan of action for the 2016 season to facilitate the remaining requirements.</p> <p>Matt Stevens to gather documentation together for Club Mark and liaise with Head Coach and Mike Woollard for appropriate evaluation session.</p>	<p>Members of the club</p> <p>Parents of juniors</p> <p>Matt Stevens</p>	<p>Safeguarding and Protecting Children Course £30</p> <p>ECB Level 1 Coaching £175</p> <p>ECB Level 2 Coaching £240</p>	
Coaching	2016	<p>1 Head Coach</p> <p>4 Coaches</p>	<p>Please refer to the Junior Section plan.</p>	<p>Head Coach</p> <p>Coaches</p> <p>Members of the club</p> <p>Parents of juniors</p>	<p>Please refer to the Junior Section plan.</p>	<p>Please refer to the Junior Section plan.</p>
Clubhouse Facilities	2016	<p>Install a Scorebox, which will double up as another secure storage facility.</p> <p>Explore extension and upgrade options for separate Officials Changing Room, Disabled Access and Toilet.</p>	<p>The club will need to invest in the smaller projects and grant aid may be available for other projects that have been identified. This will be explored nearer the time.</p>	<p>Committee</p> <p>Fund Raising Committee</p> <p>Members of the club</p>	<p>TBD</p>	<p>Club Funds</p> <p>Grant Aid (TBD)</p>
Practice Facility	2016	<p>Installation of the 2 bay all weather practice facility</p>	<p>If we grow our Junior Section in line with the development plan then we will have a better</p>	<p>Matt Stevens</p>	<p>TBD</p>	<p>TBD</p>



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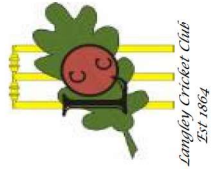
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Plan Area	Year	Aim / Project	How chance of securing grant funding for this project.	Who Head Coach Committee	Cost	Source
Junior Section	2017	Recruit, screen and train at least 2 Junior Coaches (minimum 6 coaches in total). Assign Team Managers. Club to provide investment contribution and perform appropriate screening for all new coaches. Engage with a secondary school to facilitate our Under 15 age group. Run indoor pre-season training sessions. Run the "signing on" day. Continue to generate interest from parents to help run / coach junior teams. Enter a junior team at Under 15 level in a competitive league. Integrate juniors into adult Saturday, Sunday and midweek cricket fixtures.	Head Coach and coaches to canvas club members and parents for additional coaching roles and team manager roles. Head Coach to then organise CRB checks, coaching courses and liaise with committee for releasing the pre-agreed funding for courses and equipment. Matt Stevens to investigate funding options to help with this investment. Head Coach and coaches to formulate plan for more advertising and further school links. Head Coach to liaise with team captains for appropriate day to run indoor sessions. Head Coach and coaches to formulate plan of action for the 2017 season to facilitate the remaining requirements. Head Coach to be included on selection committee to discuss and agree juniors' integration into senior sides.	Head Coach Committee Head Coach Coaches Members of the club Parents of juniors Matt Stevens Senior team captains	Standard Check £26 Safe Hands Course £30 Safeguarding and Protecting Children Course £30 ECB Level 1 Coaching £175 ECB Level 2 Coaching £240	Club Funds Grant Aid (TBD)
Coaching	2017	1 Head Coach 4 Team Managers 6 Coaches	Please refer to the Junior Section plan.	Head Coach Coaches Members of the club Parents of juniors	Please refer to the Junior Section plan.	Please refer to the Junior Section plan.
Clubhouse Facilities	2017	Install upgrades for separate Officials Changing Room, Disabled Access and Toilet. Explore other extension/upgrade projects, such as a separate Kitchen facility, bar/beer barrel storage	The club will need to invest in the smaller projects and grant aid may be available for other projects that have been identified. This will be explored nearer the time.	Committee Fund Raising Committee	TBD	Club Funds Grant Aid (TBD)



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Plan Area	Year	Aim / Project	How	Who	Cost	Source
Junior Section	2018	room, extended Main Clubhouse Room and extend the size of the ground itself.		Members of the club		
		Recruit, screen and train at least 2 Junior Coaches (minimum 8 coaches in total). Assign Team Manager at Under 17 level. Club to provide investment contribution and perform appropriate screening for all new coaches. Engage with a secondary school to facilitate our Under 17 age group. Continue to run indoor pre-season training sessions. Run the "signing on" day. Continue to generate interest from parents to help run / coach junior teams. Enter a junior team at Under 17 level in a competitive league. Continue to integrate juniors into adult Saturday, Sunday and midweek cricket fixtures.	Head Coach and coaches to canvas club members and parents for additional coaching roles and team manager roles. Head Coach to then organise CRB checks, coaching courses and liaise with committee for releasing the pre-agreed funding for courses and equipment. Matt Stevens to investigate funding options to help with this investment. Head Coach and coaches to formulate plan for more advertising and further school links. Head Coach to liaise with team captains for appropriate day to run incoor sessions. Head Coach and coaches to formulate plan of action for the 2018 season to facilitate the remaining requirements. Head Coach to be included on selection committee to discuss and agree juniors' integration into senior sides. Please refer to the Junior Section plan.	Head Coach Coaches Members of the club Parents of juniors Matt Stevens Senior team captains	Standard DBS Check £26 Safe Hands Course £30 Safeguarding and Protecting Children Course £30 ECB Level 1 Coaching £175 ECB Level 2 Coaching £240	Club Funds Grant Aid (TBD)
Coaching	2018	1 Head Coach 5 Team Managers 8 Coaches	Please refer to the Junior Section plan.	Head Coach Coaches Members of the club Parents of juniors	Please refer to the Junior Section plan.	Please refer to the Junior Section plan.



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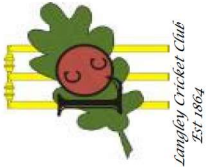
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GRANT CRITERIA

The table below provides an overview of the criteria for each of the grants we will apply for to facilitate our development plans (green highlight = grant applied for).

No	Grant Body	Grant Name	Summary Criteria
1	WREN	Landfill Tax Credit Scheme	<ol style="list-style-type: none"> 1. Multi-Purpose Sports Clubs (not members only). 2. Be accessible to the general public. 3. Demonstrate plans for future maintenance & management. 4. Be completed within 12 months of our funding decision. 5. Demonstrate value for money and need.
2	Peaks and Plains	Community Investment Grant	<ol style="list-style-type: none"> 1. Helping local sports teams / youth groups. 2. The provision of equipment or other resources that will have a positive impact to the local community.
3	Sported.	Cheshire & Warrington Small Grants Programme	<ol style="list-style-type: none"> 1. Support Member's work with 11 – 25 year old participants. 2. Removing barriers to participation for marginalised groups.
4	Sport England	Small Grants Programme	<ol style="list-style-type: none"> 1. Show how your project will keep and, ideally, attract more people to sport. 2. Demonstrate that it is needed and wanted by the local community.
5	Cheshire East Council	Community Fund	<ol style="list-style-type: none"> 1. To strengthen small voluntary organisations and community groups within Cheshire East. 2. To provide support for activities, projects or events that will benefit local communities within Cheshire East.
6	Sport England	Inspired Facilities	<ol style="list-style-type: none"> 1. Show how your project will keep and, ideally, attract more people to sport. 2. Demonstrate that it is needed and wanted by the local community. 3. Explain how it will cover its running costs and remain open for sporting use for years to come. 4. In particular, we are looking for projects or organisations across the country that: <ol style="list-style-type: none"> a. Have not previously received an individual sports Lottery grant worth £10,000 or more b. Offer local opportunities to people who do not currently play sport, or c. Are the only public sports facility in the local community.



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GRANT SUMMARY

The table below provides an overview of the grants and what project they will support, in line with the detailed sections of the club development plan.

No	Grant Body	Grant Name	Supporting Projects
1	WREN	Landfill Tax Credit Scheme	Drainage
2	Peaks and Plains	Community Investment Grant	Site Access Improvements Drainage Site Access Improvements
3	Sported.	Small Grants Programme	Match Pitch
4	Cheshire East Council	Community Fund	Match Pitch
5	Sport England	Small Grants Programme	Match Pitch
6	Sport England	Inspired Facilities	Clubhouse Improvements

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JUNIOR SECTION

The development of the Langley Cricket Club Junior Section is regarded as a major priority of this Development Plan. Having consulted with bigger clubs in the area (that attract in excess of 100 juniors across all age groups) they see the Junior Section as the "lifeblood" of the club. Not only do they regard this from an adult player progression perspective but also from an income stream perspective too. For Langley CC, given we are the only club in the area, we must provide children and young people in our rural locality with an opportunity to participate in sporting and recreational activity.

What do we have now?

In 2012, training sessions were run on a Friday night from 6pm to 7pm during the cricket season for children and young people under the age of 13. These sessions were run by our Junior Head Coach Richard Hughes, with assistance from other qualified and CRB checked club coaches. However, due to the adverse weather conditions and resulting very poor state of our outfield a number of these sessions had to be cancelled. This resulted in the juniors seeking other recreational activities and, as a consequence, the numbers dropped significantly. At the clubs AGM on November 15th 2012 Richard provided an update and gave notice that he was no longer assuming the role of Junior Head Coach. Richard will continue in his role as Club Welfare Officer along with Fred Slater.

What do we aim to have?

Within five years, the Club aims to have junior cricket teams at Under 9, 11, 13, 15 and 17 age groups playing in local leagues with continued weekly practice sessions, in close and open season, with the aim of our juniors supplementing the senior set up.

How do we get there?

The ambitious plans we have for the Junior Section look a million miles away from where we stand currently – no Junior Head Coach and a very small number of juniors attending our training sessions. However, we have identified a structured plan to help facilitate our aims and re-launch our Junior Section in line with our ambitious plans.

Year One - 2014 Season

Fred Slater, Club Chairman, is providing coaching support for Macclesfield CC from 2014 onwards. He is going to speak to the junior committee at Macclesfield CC with a proposal to help provide cricketing opportunities for those juniors at Macclesfield who may not get a game for the Under 9 teams they have in place. The proposal will involve having one, or maybe even two, Under 9 teams playing competitive cricket at Langley in the 2014 season. It will also include naming those sides under the Langley CC banner and possibly running training sessions at our ground too (weather permitting).

The club will also be re-engaging in 2013 with the parish council, local school (Hollinhey Primary) and local organisations (such as the Scouts and Brownies) for other projects mentioned in this development plan. That re-engagement will also include a plan to run some in-school and in-group cricket sessions to re-ignite interest in the club and demonstrate what we can provide from 2014 onwards.

Summary

- *Run a Macclesfield/Langley under 9 team playing competitive games at Langley CC.*
- *Engage with Parish Council, Hollinhey Primary School and local groups to share our junior development timings and club development plan.*
- *Run taster sessions at Hollinhey and in local groups, targeting Under 9 and 11 boys and girls.*
- *Club to continue level of insurance required to cover coaches and their activities.*

The club will aim to be accredited for Club Mark in 2014 (see section *Club Mark*).

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Year Two - 2015 Season

The club will recruit a Junior Head Coach and secure commitment from at least 2 qualified coaches to assist the Head Coach. The club will also make an investment contribution towards any courses or qualifications and ensure the coaches are screen for suitability to work with children and young people. The club will make an investment in new junior equipment to facilitate the equipment already in place. The club will also ensure it has all the relevant Club Mark criteria and associated documentation in place prior to the start of the season. The existing Parents Pack will be reviewed and distributed for all junior members, along with the Coaches Pack. A "signing on day/night" will also be arranged at the club – this will be an annual event going forward.

With the contact made with the community, school and local groups in 2013, the Head Coach will promote junior training sessions at the club in the 2015 season. We have targeted juniors at Under 9 and 11 levels as the first age groups to run sessions for. This, together with the continued running of Macclesfield based juniors at Langley CC, will result in the club running our own training sessions and increasing our own junior membership to a forecasted 25 members by the end of the 2015 season. We also aim to play some friendly fixtures during this season, as we aim to have an artificial match pitch to facilitate this (see section *Practice Facility*).

Summary

- *Recruit a Junior Head Coach and elect as primary Club Welfare Officer (pending courses).*
- *Recruit, screen and train at least 2 Junior Coaches.*
- *Club to provide investment contribution and perform appropriate screening for all new coaches.*
- *Club to invest in new junior equipment.*
- *Advertise junior sessions in the parish news, local newspaper, posters and in schools/groups.*
- *Run pre-season sessions in school and in groups.*
- *Review and distribute the Parents Pack and Coaches Pack.*
- *Run a "signing on day/night" at the club.*
- *Run training sessions at the club for Under 9 and 11 boys and girls.*
- *Participation target is 25 boys and girls.*
- *Play at least one friendly fixture before the end of the season.*

Year Three - 2016 Season

With our overriding aim to become self-sufficient, the club must decide at this point whether to persist with the link with Macclesfield CC. Consultation with the Head Coach and Junior Coaches is required to establish the state of our junior set-up going forward. The club should also look into whether a girls team could be formed based on the participation levels.

The club will secure commitment from at least another 2 coaches prior to the start of the 2016 season. Given our forecasted increase in participation the club will aim to generate interest from parents in running training sessions or coaching, obviously given their suitability and appropriate screening. The club will make any investment necessary to facilitate this.

Our aim is to enter Under 9, 11 and 13 teams into a competitive league. We will already have juniors who have been with us for 2 years and some will have passed the Under 11 age group so we need to make sure we don't lose these players going forward hence the creation of an Under 13 age group. To help with this we will need to engage with a secondary school, and try to target one that is fed by Hollinhey Primary School so we have a level of continuity with the juniors. Our target for participation across the 3 age groups is 40 by the end of the 2016 season.

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Summary

- *Decide whether to continue the link with Macclesfield CC.*
- *Explore girls participation and whether to form a girls team.*
- *Recruit, screen and train at least 2 Junior Coaches (minimum 4 coaches in total).*
- *Club to provide investment contribution and perform appropriate screening for all new coaches.*
- *Engage with a secondary school to facilitate our Under 13 age group.*
- *Run the "signing on" day.*
- *Generate interest from parents to help run / coach junior teams.*
- *Enter junior teams at Under 9, 11 and 13 in competitive leagues.*
- *Gain Club Mark accreditation.*

Year Four - 2017 Season

The club aims to run early season indoor training sessions for our juniors. This will also include a new age group at Under 15 level. Engagement with the secondary school will be required again. This might have to be extended to include other secondary schools in the area.

The Head Coach will assign Team Managers at all age groups. Each Team Manager will aim to assign/recruit a coach to help with the coaching sessions and games. This may not be possible at all age groups but should be an aim of the Junior Section from this point forward. The club will enter a team at Under 15 in a competitive league.

Summary

- *Recruit, screen and train at least 2 Junior Coaches (minimum 6 coaches in total).*
- *Assign Team Managers.*
- *Club to provide investment contribution and perform appropriate screening for all new coaches.*
- *Engage with a secondary school to facilitate our Under 15 age group.*
- *Run indoor pre-season training sessions.*
- *Run the "signing on" day.*
- *Continue to generate interest from parents to help run / coach junior teams.*
- *Enter a junior team at Under 15 level in a competitive league.*
- *Integrate juniors into adult Saturday, Sunday and midweek cricket fixtures.*

Year Five - 2018 Season

The club will continue to run early season indoor training sessions for our juniors. This will also include a new age group at Under 17 level, who will be invited to attend our Adult Training sessions too. Engagement with the secondary school will be required again. This might have to be extended to include other secondary schools/colleges in the area.

The Head Coach will assign a Team Managers at Under 17 level. The Team Manager will aim to assign/recruit a coach(s) to help with the coaching sessions and games. The club will enter a team at Under 17 in a competitive league.

By the end of the 2018 season, and in line with our 5 year development plan, Langley CC will aim to have juniors playing at Under 9, 11, 13, 15 and 17 levels.

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Summary

- Recruit, screen and train at least 2 Junior Coaches (minimum 8 coaches in total).
- Assign Team Manager at Under 17 level.
- Club to provide investment contribution and perform appropriate screening for all new coaches.
- Engage with a secondary school to facilitate our Under 17 age group.
- Continue to run indoor pre-season training sessions.
- Run the "signing on" day.
- Continue to generate interest from parents to help run / coach junior teams.
- Enter a junior team at Under 17 level in a competitive league.
- Continue to integrate juniors into adult Saturday, Sunday and midweek cricket fixtures.

Who is responsible?

In Year One **Fred Slater** is responsible for establishing the link with Macclesfield CC. Once this is established and engagement has taken place with the Parish Council, Hollinhey Primary School and local groups we will look at our current coaching pool to run the taster sessions. **Richard Hughes** and **Matt Stevens** will be responsible for the engagement with the aforementioned entities.

In Year Two it is the responsibility of the **committee** and **members of the club** to ensure the foundations built in Year One are taken forward in line with his development plan. Prior to the 2013 AGM a Head Coach needs to be identified and be elected in. This is a key position to progress our Junior Section. Once appointed the **Head Coach** will be mainly responsible for the development of the junior section in line with this development plan but will need the support of the **committee** and **members of the club** to ensure we have a unified commitment to fulfil our ambitious plans.

Matt Stevens will be responsible for securing any grant funding to help with the cost of any courses and coaching qualifications.

Matt Stevens and/or the **Head Coach** will be responsible for updates to the Club Mark documentation.

What will it cost?

The club will provide an investment for all courses, training qualifications and CRB checks. The contribution amount must be decided at committee level and provide enough incentive for the individual and club to make this commitment to the Langley CC. There are also funding streams to support welfare courses and coaching qualifications. The latest 2013 prices for the required courses and coaching qualifications are as follows:

- | | |
|-----------------------------------------------|------|
| • Standard DBS Check | £26 |
| • Safe Hands Course | £30 |
| • Safeguarding and Protecting Children Course | £30 |
| • ECB Level 1 Coaching | £175 |
| • ECB Level 2 Coaching | £240 |

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CLUB MARK

Club Mark was introduced by Sport England in 2002. The accreditation is awarded to clubs that comply with minimum operating standards in four areas:

- The playing programme
- Duty of care and child protection
- Sports equity & ethics
- Club management

There are a number of documents that we need to produce in order to obtain Club Mark; these include a Development Plan, a Code of Practice and Risk Assessment forms. Most Grant or Funding agencies give preference to Club Mark accredited sports clubs and reaching this standard also ensures that we have all our safety policies, junior policies etc. up to date. Therefore it is essential that we are accredited Club Mark status.

What do we have now?

From a documentation perspective we have most things in place for Club Mark. This is as follows:

- Formally adopted Club Policy Documents in line with ClubMark standards.
- Changed and formally adopted our Club Constitution in line with ClubMark.
- Created a Parents Welcome Packs.
- Created a Coaches Packs.
- Created a library of documentation at the club for viewing and reference.

This will require reviewing in advance of any Club Mark assessment.

The major component missing is a Junior Section. Please refer to the *Junior Section* for our plans to establish this over the next 5 years.

What do we aim to have?

The club aim to be accredited for Club Mark status no later than the 2014 season.

How do we get there?

Please refer to the *Junior Section* for the plan to support this aim.

Who is responsible?

Matt Stevens will be responsible for updates to the Club Mark documentation.

The **Head Coach** will be responsible for ensuring all coaches/team managers are trained and screened for suitability to work with children and young people in line with the Club Mark criteria.

Matt Stevens will be responsible for securing any grant funding to help with the cost of any courses and coaching qualifications.

What will it cost?

Please refer to the *Junior Section* for the costs associated with courses and coaching qualifications.

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COACHING

This section illustrates the coaching and team management commitment we need from individuals within the club and those not associated with the club yet to facilitate our ambitious plans for developing the Junior Section.

What do we have now?

Langley Cricket Club currently has two ECB Level Two qualified coaches and one Level One qualified coach.

What do we aim to have?

Our aim for coach development is as follows (see *Junior Section* for more details):

• Year 1 - 2014		2 Coaches	
• Year 2 – 2015	1 Head Coach	2 Coaches	
• Year 3 – 2016	1 Head Coach	4 Coaches	
• Year 4 – 2017	1 Head Coach	4 Team Managers	6 Coaches
• Year 5 – 2018	1 Head Coach	5 Team Managers	8 Coaches

We aim to increase the coaching provision at Langley CC from 2 to 14 within a five year period.

How do we get there?

Please refer to the *Junior Section* for the detail on how we will achieve this increase in coaching provision.

Who is responsible?

The **Head Coach**, **committee** and **members of the club** are responsible for ensuring we have qualified coaches and the correct number of qualified coaches to facilitate the junior sessions.

The **Head Coach** will be responsible for ensuring all coaches/team managers are trained and screened for suitability to work with children and young people in line with the Club Mark criteria.

What will it cost?

Please refer to the *Junior Section* for the costs associated with courses and coaching qualifications.

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CLUBHOUSE FACILITIES

It is imperative that we look to modernise our clubhouse facilities. This is a key component of the clubs plan to open the clubhouse as a multi-use facility for the local community, schools and local groups.

What do we have now?

Our clubhouse was built in the early 1970's and comprises of the following:

- Main room with a licensed bar and kitchen facility (no license for food preparation on site)
- Store room, which doubles up as an Official Changing Room
- Ladies Toilet
- Gents Shower Room and Toilet
- 2 changing rooms
- Loft area
- 1 brick built outside store

There is no heating at the club and all the hot water (including the showers) is provided by one emersion tank in the loft. In 2011 we conducted some upgrades to the main clubhouse room and decorated other rooms in the building. However, far more is required to modernise and enhance our facility.

What do we aim to have?

We need to upgrade our clubhouse to meet modern standards. No major investment has taken place since the clubhouse was built. We aim to achieve the following over the next 5 years:

Year One – 2013 Season - COMPLETE

- First phase upgrade of the back and side windows (double glazing).
- Upgrade Showers to meet league criteria.
- Upgrade Gents Toilet and Washroom area.

Year Two – 2014 Season

- Final phase upgrade of the front windows and exterior doors.
- Upgrade Changing Rooms.
- Upgrade Main Clubhouse Room.
- Install heating system.
- Install new secure Storage Facility.

Year Three – 2015 Season

- Install new soffits, facias and guttering.
- Install outside lighting.
- Upgrade Storage Room and Corridor.
- Install new seating and tables in Main Clubhouse Room.
- Board and insulate loft area.

Year Four – 2016 Season

- Install a Scorebox, which will double up as another secure storage facility.
- Explore extension and upgrade options for separate Officials Changing Room, Disabled Access and Toilet.

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Year Five – 2017 Season

- Install upgrades for separate Officials Changing Room, Disabled Access and Toilet.
- Explore other extension/upgrade projects, such as a separate Kitchen facility, bar/beer barrel storage room, extended Main Clubhouse Room and extend the size of the ground itself.

How do we get there?

The investment required for the development of the clubhouse in line with our 5 year plan will be the major stumbling block. The club will continue to raise funds through company sponsorship and club events, which has proved very successful in 2012 where £5,500 was raised. The club has agreed to use these funds in 2013 for the all the projects in this plan.

Going forward various grant funding streams have been identified to facilitate our plans for 2014. The main funding stream targeted for our clubhouse upgrade is Sport England's Inspired Facilities program. The main project items in 2014 will require funding from this program. The club will also invest in plastering rooms, upgrading the interior lighting as part of these proposed upgrades.

To stand a much greater chance of securing this grant funding and to help secure the future status of the club from a wider non-cricketing perspective, the club must have a structured plan to engage with the Parish Council, local school, local groups and organisations and also other junior sporting clubs. Please refer to sections *Local Community* and *Schools / Club / Groups Links* for more information on how the club will progress this.

From Year 3 onwards the club again will need to invest in the smaller projects, such as installing outside lighting, and grant aid may be available for other projects that have been identified. This will be explored nearer the time.

Who is responsible?

Matt Stevens will be responsible for securing any grant funding to help with the cost of upgrading the clubhouse facilities. **Richard Hughes** and **Fred Slater** will also assist in engaging with the local community (Parish Council), Hollinhey Primary School and local groups to support the multi-use of the clubhouse.

The **committee** and **club members** will be responsible for maintaining the facility and provide volunteer hours in assisting with jobs that can be performed at no cost to the club. This has been very successful in the past and the aim is to continue and increase the numbers involved going forward.

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What will it cost?

The projected cost of the projects is as follows:

Year	Project	Forecast Cost	Source
2013	Windows upgrade	£200	Club Funds
	Showers, gents toilet and wash room upgrade	£2,000	Club Funds
	2013 Total	£2,200	
2014	Front windows and doors upgrade	£2,500	Club Funds
	Changing rooms upgrade	£17,000	Grant
	Heating system	£17,500	Grant
	Storage facility	£7,500	Grant
	Upgrade main clubhouse room	£6,500	Grant Club Funds
	2014 Total	£51,000	
2015	Soffits, fascias and guttering	£1,200	Club Funds
	Outside lighting	£500	Club Funds
	Upgrade Storage Room and Corridor	£1,500	Grant Club Funds
	New seating/tables	£1,000	Club Funds
	Board and insulate loft	£1,000	Grant Club Funds
	2015 Total	£5,200	
2016	Scorebox	£TBC	TBC
	First Phase Extension analysis	£TBD	TBD
2017	Extension implementation	£TBD	TBD
	Second Phase Extension analysis	£TBD	TBD

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GROUND

We are very fortunate to have one of the most picturesque and beautiful grounds in the county. With views of Teggs Nose and Macclesfield Forrest in abundance we have a relatively untapped resource which we must make better use of in the future.

What do we have now?

The entire ground is owned exclusively by Langley Cricket Club. The ground itself is quite small in comparison with other cricket grounds but we have a square which can accommodate up to 10 match pitches, a car park and a clubhouse. The ground is based on clay and the drainage installed in the early 1970's is no longer fit for purpose. As a consequence our ground gets very wet if we have any prolonged rain and takes a long time to dry out after such periods. This has resulted in many cancelled training sessions for the juniors and adults, and a high number of abandoned games, especially during the adverse weather conditions experienced in 2012.

What do we aim to have?

We must address the obvious drainage issue on the ground. Our aim is to have new drainage in place before the start of the 2014 cricket season. Coupled with this we also aim to have some work carried out on the square to re-level, replace the top soil with new loam, fertilise and over seed. Again we aim to have this work conducted within the same timeframes as the drainage work. From Year Two onwards the committee need to make plans for the continued maintenance of the square and outfield. Once the initial work is complete this plan will require updating to ensure a suitable on-going maintenance plan is in place.

To facilitate this work we want to make improvements to the accessibility of the ground. We will install a new pedestrian gate access and pathway into the ground. The area around this will be re-landscaped and the fencing at the entrance will all be replaced. New signage will be put up at the entrance and around the site, as we must respect the adjoining land which is not accessible to the general public.

Having both the drainage and access improvements in place will enable walkers, the local community and groups to enter and use our ground all year round (see sections *Local Community* and *Schools / Club / Groups Links* for more information).

How do we get there?

Like the clubhouse section of this development plan, the investment we need over the next 12 months to fulfil our aims is going to be extensive. We have identified grant funding bodies and specific schemes to facilitate this high cost.

To stand a much greater chance of securing this grant funding and to help secure the future status of the club from a wider non-cricketing perspective, the club must have a structured plan to engage with the Parish Council, local school, local groups and organisations and also other junior sporting clubs. Please refer to sections *Local Community* and *Schools / Club / Groups Links* for more information on how the club will progress this.

Who is responsible?

Matt Stevens will be responsible for securing any grant funding to help with the improving the ground. **Richard Hughes** and **Fred Slater** will also assist in engaging with the local community (Parish Council), Hollinhey Primary School and local groups to support the multi-use of the ground.

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The **committee** and **club members** will be responsible for maintaining the ground and provide volunteer hours in assisting with jobs that can be performed at no cost to the club. This has been very successful in the past and the aim is to continue and increase the numbers involved going forward.

What will it cost?

The projected cost of the projects is as follows:

Year	Project	Forecast Cost	Source
2014	Outfield Drainage	£40,000	Grant
	Cricket Square work	£7,500	Grant
	Improved Accessibility	£3,500	Grant Club Funds
	Landscaping	£1,500	Grant Club Funds
	New signage	£1,000	Grant Club Funds
2014 Total		£53,500	
2015 onwards	On-going Maintenance of the square	TBD	Grant Club Funds

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PRACTICE FACILITY

Most cricket clubs who run junior sections and have thriving adult sections provide some sort of an artificial practice facility for their members. This can be in the form of a practice wicket, which can double up as a match pitch, or a bay system where lanes surrounded by netting are used to practice on a regular basis.

What do we have now?

The club currently has no all-weather practice facility. A grass wicket at the edge of the square is periodically prepared for training use, but due to the adverse weather conditions in 2012 this was used on a handful of occasions.

What do we aim to have?

We aim to have an all-weather match pitch installed in the same location where the grass practice wicket is today. The pitch will be used, with our mobile net cage, to accommodate practice during the cricket season. We also aim to use this pitch for junior matches where artificial pitches are permitted for use. The surface will also be available for use by the wider local community and groups, as this installation will coincide with the ground improvements already proposed in this document (see section *Ground* for more information).

Within 4 years (2016 season) the club should also aim to have an additional practice facility in place. It is proposed a 2 bay practice facility be installed at the bottom of the ground to facilitate the forecasted increase in junior participation and continued development of the adult sides. This will require planning permission due to the proposed location and will require further analysis prior to the start of the 2015 season.

How do we get there?

The investment we need over the next 12 months to fulfil this aim is not as extensive as the Ground Improvement costs. However we will still require help from grant funding bodies to fulfil this aim. These grant funding bodies and specific schemes have been identified to facilitate this cost.

One of the key uses of a new practice facility will be for the juniors. The installation of this will be prior to the Year Two plans in the *Junior Section* of this document. Any grants applied for specifically for a practice facility must take into account our plans for the junior section.

To stand a much greater chance of securing this grant funding and to help secure the future status of the club from a wider non-cricketing perspective, the club must have a structured plan to engage with the Parish Council, local school, local groups and organisations and also other junior sporting clubs. Please refer to sections *Local Community* and *Schools / Club / Groups Links* for more information on how the club will progress this.

For the 2 bay practice facility grant funding will be required and will be explored before the start of the 2015 season.

Who is responsible?

Matt Stevens will be responsible for securing any grant funding to help with the practice facility. **Richard Hughes** and **Fred Slater** will also assist in engaging with the local community (Parish Council), Hollinhey Primary School and local groups to support the multi-use of the ground.

Please refer to the *Junior Section* for responsibilities in this development area from Year Two onwards.

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Treasurer
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Tel: 01625 470936
07792 186218



Website: <http://langley.play-cricket.com>

What will it cost?

The club has to engage with ECB approved suppliers for the installation of an artificial match pitch. Quotes have been obtained and the preferred supplier has been identified as Dura Sport. The costs are as follows:

Supplier	Description	Total	VAT	TOTAL
DURA SPORT	Supply and construct The ECB Approved DSI-pro cricket system measuring 30.00m x 2.74m. The pitch incorporates the i-layer performance underlay and is surfaced with iweave superior wilton woven cricket surface. Mark out as per rules of the game (weather permitting)	£7,150.00	£1,430.00	£8,580.00

The costs associated with a 2 bay practice facility will be explored prior to the start of the 2015 cricket season.

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LOCAL COMMUNITY

Some of the most important aspects of the development plan come in the next 2 sections. Improving our links with the local community is paramount in achieving our aims and this is down to the club and its members to change the way in which we think about our great club and embrace what the community has to offer us and, more importantly, what we can offer the community as a whole.

What do we have now?

Langley Cricket Club is the only sports club in the Sutton and Langley area. Over the past few years, in trying to prompt ourselves in the community, we have distributed letters to households in the villages, created posters, a newsletter and season handbook which has both been placed in local amenities. However, our links to the local community do not reach further than this. We have not hosted events or alternative sports other than cricket based activity. Club events and fund raisers have been targeted at our current membership base and their families and friends.

The Parish Steering Committee has created an excellent Parish Plan to facilitate improvements to the Langley and Sutton communities. The cricket club gets a mention on one line of this plan only. This is an unacceptable position for the only sports club in the locality to be in.

Access to the ground is also somewhat restricted. People can enter at any time whilst there is a game or practice in progress but outside of this there is no access gate for pedestrians, signage to inform people of when we are open or when they can access and nothing to suggest who we actually are and what we can provide. With the ground owned exclusively by the cricket club the stance has been for many years to adopt a private land ethos.

What do we aim to have?

Langley Cricket Club must change to improve and enhance their role in the community going forward. Our aim is to host no-cricket related community activities both in the clubhouse and outside on the ground. We will also investigate whether we can host other sporting activity, such as junior football, and become a multi-sports club. We aim to open our gates all year round to the local community and provide one of the largest open space areas in the locality for people to use for walking, recreational activity and cricket related activity. We want to be regarded as another very good option for local people, groups, clubs and schools to use for community activities they wish to run.

How do we get there?

We have identified a number of ways we can enhance our standing in the local community.

Parish Plan

We have to engage with the Parish Council and Parish Plan Steering Committee and get involved with the Parish Plan. The implementation phase of the Parish Plan is just starting so it is imperative we get "on-board" now. We must become a more integral part of this plan to facilitate the need for more community areas, and facilities. We must also be seen to and provide sporting and recreational opportunities for children, young people and adults in the local communities.

Local School

We have to re-engage with the local primary school Hollinhey. Please refer to the section *School / Club Links* for the detailed plan.

President	Chairman	Secretary	Treasurer	Club Captain
Dave Belfield	Fred Slater	Andy Little	Kevin Baggs	Edward Johnson
47 Sherwood Road	54 Beech Farm Drive	8 Richmond Hill	9 Derwent Close	37 Appleby Close
Macclesfield	Macclesfield	Macclesfield	Macclesfield	Macclesfield
Cheshire	Cheshire	Cheshire	Cheshire	Cheshire
SK11 7RR	SK10 2ER	SK11 7LA	SK11 7XS	SK11 8XB
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07973 785597	07979 754816	07527 825883	07929 796290	07792 186218



Website: <http://langley.play-cricket.com>

Local Groups

We have to engage with local groups and entities to promote the use of our facilities and ground. Please refer to the section *School / Club Links* for the detailed plan.

Other Sports Clubs / Teams

We have to engage with other sports clubs / teams to promote the use of our facilities and ground. Please refer to the section *School / Club Links* for the detailed plan.

Club Communication

We have to continue the production of our posters, newsletters and season handbooks. This has been a good way of getting ourselves out to the local community in the last few years. To help with this we also need to broaden our horizons to include communication in parish publications, local newspapers, parish website, local schools and their respective websites, more local companies, amenities and places of interest.

Putting something back.....

The club must not view community engagement just from the clubs perspective. We must start to put something back into the community by offering volunteer help with the many varied projects that happen in community life. If we are to aim to be one of the hubs of the community and a major part of the Parish Plan we must begin to help with other non-club related activities. Not only does this help promote the club but it might also lead to more community based people wanting to become involved at the club. As we all know, any help is appreciated at all levels of any volunteer led organisation.

Who is responsible?

Matt Stevens is responsible for engaging with the Parish Council and Parish Council Steering Committee in relation to the Parish Plan. **Richard Hughes** and **Fred Slater** will assist with the engagement of other local entities (see section *Schools / Club / Groups Links* for more information).

The Club Secretary, **Andrew Little**, is responsible for producing the posters, club newsletter and season handbook. Any other community based correspondence/communication to or from the club should also be directed through **Andrew Little**.

The **committee, players, members, friends, families** and **anyone else associated with the club** are responsible for promoting the club in the community. We all have a duty towards our club and should be seen to promote the club in a positive manner at all times. We must also be prepared to help the community outside of the club too.

What will it cost?

The main cost with this part of the plan is people's time and commitment. It can be seen as a bind to offer your valuable free time in community based activities but the club must portray the importance of this and the positive impact it is going to have on other areas of this development plan. For instance, if we get community wide engagement, interest and support this will increase the likelihood of the club achieving grant aid for the clubhouse refurbishment and ground development projects. The improvements will be for all to see and experience so putting that effort in now will reap those benefits at a later stage.

To continue our communication using the posters, newsletters and season handbook the club should budget between £200 to £300 a year towards the cost of paper and printing.

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SCHOOLS / CLUB / GROUPS LINKS

Like the previous section, improving our links with local schools, clubs and groups is paramount in achieving our aims. We have to demonstrate a wider ranging need for the projects that require funding and to achieve this we have to engage with these entities to offer them an alternative safe facility for them to use in the future.

What do we have now?

We have already had contact with Hollinhey Primary School and the Scouts organisation in the past 3 years in relation to the re-launch of our junior section in 2011. Both were very positive about junior participation in cricket and were very encouraged by what we were trying to achieve. However, due to various reasons, this level of contact has diminished but we do have key contacts that can be re-engaged with again.

We also have a very good relationship with Macclesfield Cricket Club, especially the junior coordinator Stuart Garnett. We have been able to provide adult Saturday league games and Sunday friendly fixtures for some of their juniors who have not been able to get a game at Macclesfield due to the large numbers of juniors they currently have. The club have ensured that the relevant child welfare structure is in place for these juniors and the feedback we've received from parents and the juniors in terms of our club, the welcome received and overall enjoyment has been very good. Some of the juniors have decided to continue playing Saturday and Sunday cricket with us and junior cricket for Macclesfield for this forthcoming season.

What do we aim to have?

Within the next 12 to 24 months, we aim to have an established link with Hollinhey Primary School with a timetable of activities at the club to hopefully assist with their curriculum. If we are successful in this link with Hollinhey, the club should look to extend this opportunity to other schools in the area who want to use our facility.

We aim to establish a link with the Cubs, Scouts, Brownies, and Girl Guides to provide them with an open area for them to use on a regular basis.

We aim to establish a link with a junior football team to use our ground for training and/or games.

We aim to establish links to other clubs and groups in the locality for them to use our clubhouse and/or ground for whatever activities or programmes they offer.

To facilitate these aims we must be able to provide a safe, modernised and suitable facility for schools, clubs and groups to use. The detailed development plans for the ground and clubhouse can be located in other sections of this plan, namely *Clubhouse Facilities* and *Ground*.

How do we get there?

We need to re-engage with Hollinhey Primary School and discuss our development plan and projects. From this we need a level of interest back from them in what we are trying to achieve and follow that up with more formal proposals once we know the status of the grant funding schemes we are applying for. This is very much a chicken and egg scenario – we cannot commit to providing something for Hollinhey to use without the work being carried out on the clubhouse and ground. However we must proceed now with gaining a level of interest in our plans from the school to progress our plans accordingly.

The same can be applied to the Cubs, Scouts, Brownies, and Girl Guides. We have been provided with 2 names to contact from the Parish Plan Steering Committee so need to progress this now.

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With the new connection established to the Parish Plan Steering Committee, this may open more opportunities to engage with other groups in the area. Members of this committee are members of groups in the area so this too needs to be explored now.

We have 2 contacts for an existing junior football team. This came from a club member whose nephew plays the Under 7 team. The junior football team must be at an age group that can be supported by our small outfield so Under 7 and 9 teams will be initially targeted. This needs to be progressed now.

Who is responsible?

Richard Hughes is responsible for the engagement with Hollinhey Primary School and the Cubs, Scouts, Brownies and Girl Guides. **Fred Slater** will assist where required. Also refer to the *Junior Section* for information on how the club plan to run taster sessions with Hollinhey.

Matt Stevens is responsible for the engagement with the Parish Council Steering Committee in relation to the identification of other groups in the community.

Matt Stevens and **Richard Hughes** are responsible for contacting a junior football team to gain interest in using our facilities.

The **committee, players, members, friends, families** and **anyone else associated with the club** are responsible for promoting the club in the community and providing the committee with any potential groups or clubs that may be interested in using our facilities in the future.

What will it cost?

As with the previous section, the main cost with this part of the plan is people's time and commitment. Richard Hughes is a key resource in this process and already has a good relationship with the entities mentioned above, as does Fred Slater. However the committee must recognise that more will be required from others within the club to assist and develop these relationships beyond the current 12 to 24 month plan.

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NEXT STEPS

The committee must review, make any changes necessary, agree and minute that plan acceptance at a committee meeting. Once accepted this plan will be available to everyone on our club website and printed for the club notice board.

The plan itself will need to be maintained. There are aspirational timings and dates, and resources responsible for carrying out the tasks. We are a volunteer led organisation so this can change quickly so we have to be mindful of the chance that things may change and react to it accordingly.

What we must not lose sight of is our aims for the club and the drive required to complete the key projects in this plan that will deliver our aims.

REVISION HISTORY

Versions			
Version	Date	Author(s)	Revision Notes
0.1	17 th March 2013	Matt Stevens	Draft for Committee Review
0.2	20 th September 2013	Matt Stevens	Revision following 2013 season

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SIGN OFF PAGE

Approval of the Langley Cricket Club Development Plan

In my role as a committee member, by signing this page I agree and adopt the Langley CC Club Development Plan and will support the aims and objectives to the best of my ability.

Name	Committee Role	Signature	Date
Dave Belfield	President		
Fred Slater	Chairman		
Kevin Baggs	Treasurer		
Andy Little	Secretary		
Ed Johnson	Club Captain		
Matt Barber	2 nd Team Captain		
Chris Pattison	Sunday Captain		
Dave Frame	General Committee		
Matt Betteridge	General Committee		
Alex Berzins	General Committee		
Richard Hughes	General Committee		

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OPERATING SCHEDULE

Hours

Monday – Thursday: 10:00 – 23:00 (plus 30 minutes dispersal)

Friday, Saturday (and Bank Holiday Sundays): 10:00 – 00:00 (plus 30 minutes dispersal)

Sunday: 10:00 – 22:30 (plus 30 minutes dispersal)

A) The Prevention of Crime and Disorder

1. An appropriate CCTV system shall be maintained and operated at the premises.
2. Recorded CCTV images will be maintained and stored for a period of [twenty-eight days] and shall be produced to the Police or Licensing Authority upon request.
3. If necessary in relation to any event, by reference to a risk assessment, SIA registered security staff shall be employed at such times and in such numbers as required.
4. Open containers of alcohol shall not be removed from the grounds of the cricket club.
5. Staff who are to sell alcohol will be trained in the requirements of the Licensing Act 2003 with regards to the licensing objectives, and the laws relating to under age sales and the sale of alcohol to intoxicate persons, and that training shall be documented and repeated at 6 monthly intervals.
6. A refusals book will be maintained at the premises, and made available to an officer of a responsible authority upon request.

B) Public Safety

1. Appropriate first aid equipment will be available at the premises at all times.
2. Regular safety checks shall be carried out by staff.
3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
4. The premises shall maintain an Incident Log and public liability insurance.

C) The Prevention of Public Nuisance

1. Licensable activities shall be permitted to take place externally beyond 7pm on a maximum of 8 occasions per annum, such occasions to be notified to local residents in the vicinity a minimum of 14 days prior to the event.
2. On any occasion when events involving regulated entertainment are taking place externally, a member of staff will undertake regular perimeter checks of sound levels, with the use of a sound level meter. Where necessary by reference to these checks, the volume of music shall be reduced to ensure that a nuisance is not caused. Records of the sound level checks shall be kept, including the time of the check, the level recorded and any remedial action taken.

-
3. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
 4. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
 5. The cricket club grounds and immediate surrounding area shall be cleared of litter at regular intervals.
 6. Notices will be positioned at the exits to the ground requesting customers to leave in a quiet manner.
 7. Doors and windows within the club house are to remain closed after 11pm, save for access and egress.
 8. A dispersal policy shall be implemented and adhered to (see attached).

D) The Protection of Children From Harm

1. A "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable forms of ID are photographic driving licences, passports, HM forces warrant cards, EU/EEA national ID card or similar document or a form of identification with the "PASS" hologram.
2. Staff training will include the Challenge 21 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.
3. Notices advising what forms of ID are acceptable must be displayed.
4. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.

From: LICENSING (Cheshire East)
Sent: 01-Sep-2020 10:06
To: [REDACTED]
Subject: FW: Langley Cricket Club
Attachments: Child_Protection_Policy.pdf;
 Langley_Cricket_Club_-_Development_Plan_-_September_2013.pdf; From LCC 13th
 June 2020.docx; 20200816_181100.jpg; LCC Operating Schedule.pdf

From: [REDACTED]
Sent: 01-Sep-2020 10:03
To: LICENSING (Cheshire East)
Subject: Langley Cricket Club

Dear Licencing team at Cheshire East Council,

Re: Public consultation regarding Langley Cricket Club, Cock Hall Lane, Langley. Macclesfield.
 SK11 0DE

Application for premises licence 4th August 2020

We herein make a representation in relation to this application based on the grounds of noise nuisance and child safeguarding.

Human rights Act 1998 that came into force in October 2000 incorporate into UK law the rights contained in the European Convention on Human Rights. **Rights detailed by the ECHR are enforced by the common law nuisance in addition to the rights provided by statutory nuisance.** The ECHR plays a shaping role for any new policies that aim to alter how noise is managed and the Human Rights Act 1998 provides a mechanism for individuals to take public authorities to court for failing to protect their human rights.

We have a right to peaceful enjoyment of our property.

We strongly object to this application on the following grounds:

1. Noise nuisance
2. Safeguarding of children

May we draw your attention to the attached letter, regarding this application, received by us, on the 13th June 2020 from [REDACTED] Chairman of Langley Cricket Club.

Langley Cricket Club (LCC) clearly state; *"As you are aware, following correspondence with you in August last year, I made contact with Cheshire East Council to seek guidance on the operation of these events in relation to sound levels."*

This statement relates to our meeting with the Chairman of LCC on the 21st of August 2019 to discuss our dis-satisfaction regarding the noise levels emitted from their premises on the 12th August 2019. At this meeting he assured us he would seek guidance on the operation of these events in relation to sound levels.

The Chairman and his club have since demonstrated on 2 further occasions that they are completely incapable of self-regulation regarding noise control. These events were held on Sunday 22nd September 2019 and Saturday 23rd November 2019.

The event held on Sunday 22nd September 2019 prompted us to complain to environmental health at Cheshire East Council and request noise monitoring equipment in our home following on from

this event. This was honoured and recording were taken throughout the club's winter ball held on the 23rd November 2019 where noise was noticeably louder at 11.30pm and did not stop until 00.45hrs on the Sunday 24th November 2019. Cheshire East Council Environmental health served the club an abatement notice, following this event.

Herein we draw your attention to the Chairman's letter of 13th June 2020, which states; *"As such, to ensure that this remains the case, we are proposing strict conditions as part of the Premises Licence Application we intend to lodge. Importantly, one of these conditions will limit the number of times per year that licensable activities can take place in the grounds after 7pm to a maximum of 8 occasions. This will include events like the Winter Ball and our fireworks display. These sorts of events are important to generate much needed funds for the day to day activities at the Club, but we are aware that these must be limited in such a way as to ensure harmony with all members of the local community."*

LCC have already demonstrated that following consultation with their neighbours, they cannot comply with noise control at their Winter Ball. An abatement notice was issued by environmental health following this event held in November 2019.

The letter of 13th June 2020 from the Chairman of LCC causes us much anguish, as it is frequently and clearly contradictory in reference to their noise control. What they say, is not what they do.

We have also attached LCC Development Plan. This is a well thought out document and great effort has been put into it. As such, it makes for interesting reading. We find the document disquieting. The plans for the club expansion encompass far more than just cricket.

The main purpose of the club should be that of playing cricket, to which we have no objection. It should be noted that from our property we can hear cricket being played. This is a pleasurable noise, that of the soft murmur of voices at intervals and clapping during play. Based on this there is no scope for licensable activities in the grounds, as the proximity of dwelling houses impedes such. Their documented records of their noise recordings at their perimeter would demonstrate this. These records should be made and kept in line with their operating schedule, an excerpt of which follows, we draw your attention to section C, The prevention of public nuisance.

C) The Prevention of Public Nuisance

- 1. Licensable activities shall be permitted to take place externally beyond 7pm on a maximum of 8 occasions per annum, such occasions to be notified to local residents in the vicinity a minimum of 14 days prior to the event.*
- 2. On any occasion when events involving regulated entertainment are taking place externally, a member of staff will undertake regular perimeter checks of sound levels, with the use of a sound level meter. Where necessary by reference to these checks, the volume of music shall be reduced to ensure that a nuisance is not caused. Records of the sound level checks shall be kept, including the time of the check, the level recorded and any remedial action taken.*
- 3. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.*
- 4. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.*
- 5. The cricket club grounds and immediate surrounding area shall be cleared of litter at regular intervals.*
- 6. Notices will be positioned at the exits to the ground requesting customers to leave in a quiet manner.*
- 7. Doors and windows within the clubhouse are to remain closed after 11pm, save for access and egress.*
- 8. A dispersal policy shall be implemented and adhered to (see attached).*

This document has blatantly been disregarded by the club. Surely if LCC had abided by their own operating schedule, they would be able to supply environmental health and licencing at Cheshire East Council their records of these recordings.

Our grounds for objection to this application also relate to the safeguarding of children. As mentioned, the main purpose of the club should be that of playing cricket, to which we have no objection. However, the sale of alcohol is inappropriate in this setting. It is also unnecessary. LCC operating schedule and child safeguarding policy makes no mention of safeguarding children and those age under 18 from the dangers of the consumption of alcohol by adults at the premises. As we have previously highlighted to Cheshire East Council there was a exceedingly serious incident involving a minor and a vehicle at LCC in the summer of 2019, resulting in the minor being air ambulated to hospital with serious injuries, which may affect him throughout his life.

To promote the club to juniors, in line with some of the LCC development plan, the sale of alcohol is contradictory and by past events dangerous.

Langley is well served with 2 well established local public houses and a village hall for the purpose of functions and the consumption of alcohol. Both public houses are held in high regard and well served and supported by the residents of Langley.

The location of the cricket ground is rural and the residents of Langley have all paid a premium to live in the village on the edge of Teggs Nose Country Park and the Peak District National Park, our rights to peaceful enjoyment of our property should be of significant importance, the tranquillity of such contributing to our health and wellbeing and the location of homes, our council tax banding contributing to the Council that serve us.

The infrastructure of the roads in the village is already a concern. An increased traffic flow on Cock Hall Lane, due to the club's licensable activities raises further issues, since the Lane has a small housing development where children are at play. Having lived on Cock Hall Lane up until July 2019, we can confirm that traffic associated with LCC was already becoming an issue for concern.

There are also those of us that are concerned for the wildlife that inhabit the village and its surroundings, of great relevance due to our proximity to the Country and Peak Park and Macclesfield forest.

In so far as funding, LCC have numerous sponsors and this coupled with subscriptions should adequately support the club for the purpose of playing cricket. LCC is also registered with the ICO (registration number ZA508703, from 3rd April 2019) If the club is being run as a small business it may have been eligible and granted a small business grant via East Cheshire Council, in light of COVID-19, it would be prudent for the Council to check this.

Of note, also attached is a photograph of the notice displayed by LCC in regard to this application, for your perusal.

In conclusion, we believe Cheshire East Licensing should refuse this premises license application and any future applications made by LCC.

Yours faithfully,

[Redacted Signature]

Attachments:

LCC letter from the Chairman 13th June 2020

LCC Operating schedule

LCC Development Plan
LCC Child safeguarding policy

Sent from [Mail](#) for Windows 10

[REDACTED]

From: LICENSING (Cheshire East)
Sent: 11 August 2020 15:02
To: [REDACTED]
Subject: [OFFICIAL] FW: Langley Cricket Club, Cock Hall Lane, Langley,

From: [REDACTED]
Sent: 11-Aug-2020 13:55
To: LICENSING (Cheshire East)
Subject: Langley Cricket Club, Cock Hall Lane, Langley,

To Whom it May Concern,

We wanted to write in support of Langley Cricket Club's licence application.

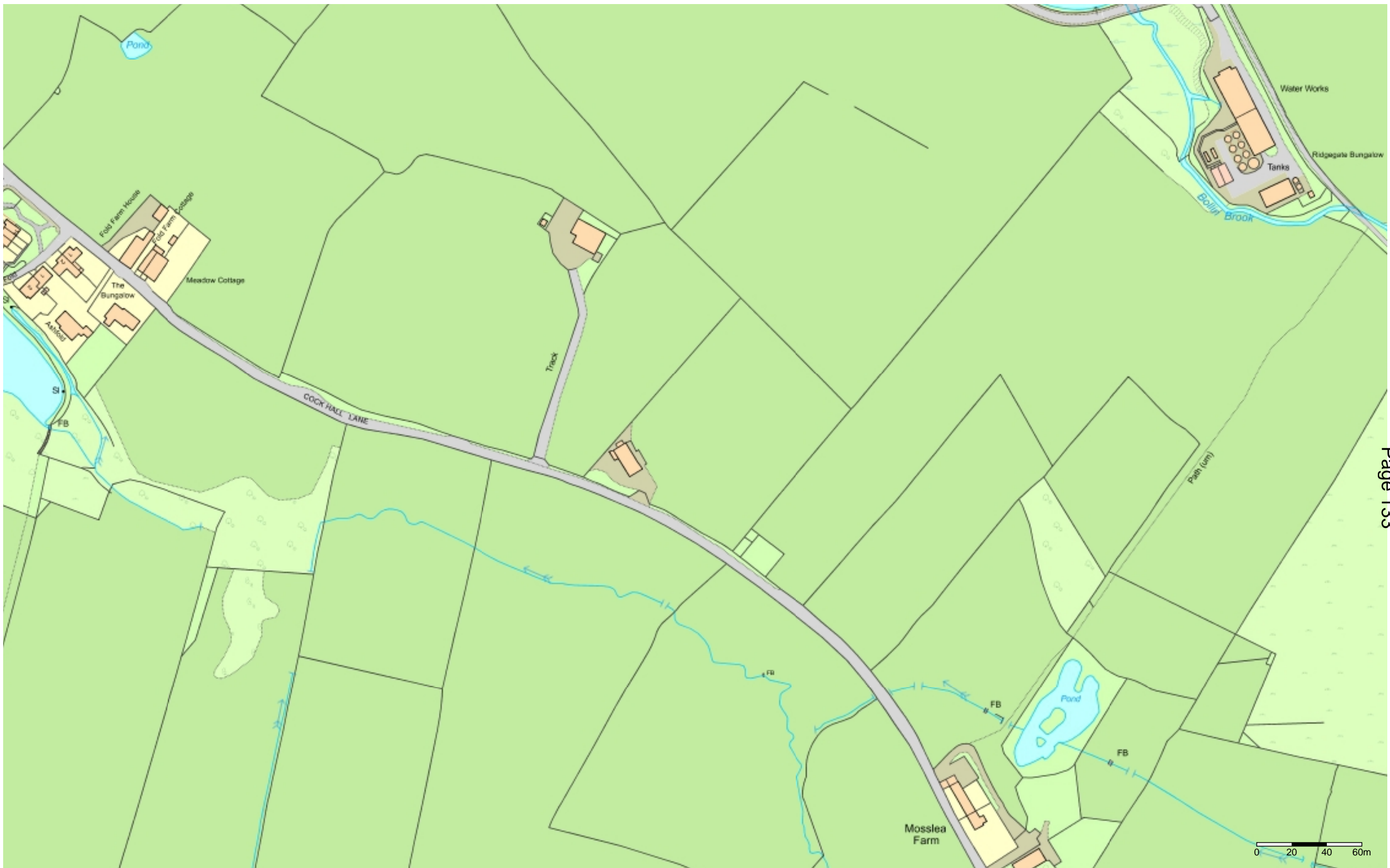
As the residents of the [REDACTED], we find the club courteous and informative of anything that is happening at the club. The activities are fairly regular and we are not disturbed by noise at all. We enjoy the sound of the club when we hear cheering or the sound of a ball being hit. The club has gone to great effort to ensure that drivers going to and leaving the club are considerate of residents and our children.

The club is a great addition to the village, and one of the reasons why we bought the house near to it. We are fully supportive of them generating an income through limited events and a regular bar to fund the community asset.

Yours faithfully

[REDACTED]

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1/9/2020



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[REDACTED]

From: [REDACTED]
Sent: 14 September 2020 19:45
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Premise application [REDACTED]

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Evening [REDACTED]

Please see below the response to Kuits following their comments to the initial comments submitted. We have no received a response from [REDACTED] to date.

Regards

[REDACTED]

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From: [REDACTED]
Sent: 04-Sep-2020 15:18
To: [REDACTED]
Subject: FW: Premise application [REDACTED]
Importance: High

Afternoon [REDACTED]

I'm forwarding the below email to yourself due to [REDACTED] now being on annual leave.

Regards

[REDACTED]

www.cheshireeast.gov.uk



From: [REDACTED]
Sent: 04-Sep-2020 15:09
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Premise application [REDACTED]
Importance: High

Afternoon [REDACTED]

[REDACTED] and I have gone through your comments and reviewed them all accordingly. Detailed below are the conditions that we are proposing. As you will see there have been some amendments to the number of events, the terminal hour of licensable activities outside and C2 & C3 of your operating schedule which have been combined. We also propose to remove the thirty minutes before the end condition.

With regards to the second point we do not feel it necessary for sound levels to be recorded, a member of staff will soon be able to establish just listening on the perimeter of the premises if it is too loud. These perimeter checks can then be logged by the member of staff.

Please have a read if you have any further comments then please do not hesitate to contact me.

- Licensable activities shall be permitted to take place externally beyond 7pm on a maximum of 6 occasions per annum, such occasions to be notified to local residents in the vicinity a minimum of 14 days prior to the event. (C1)
- On any occasion when events involving regulated entertainment are taking place externally, a member of staff will undertake regular perimeter checks to ensure that levels from regulated entertainment shall not be at such a level as to cause a noise nuisance to occupants of nearby premises. The levels shall be reduced upon request by the member of the staff and such checks shall be recorded accordingly. (combines C2 & 3)
- Licensable activities shall not take place externally beyond 23:30 on any day.
- All external windows and doors shall be closed whilst regulated entertainment is taking place, except for normal access and egress
- ~~Thirty minutes before the end of the time permitted for the provision of entertainment, music levels shall be gradually reduced to a lower volume and temp~~
- Notices will be positioned at the exits to the ground requesting customers to leave in a quiet manner.

Regards

[REDACTED]

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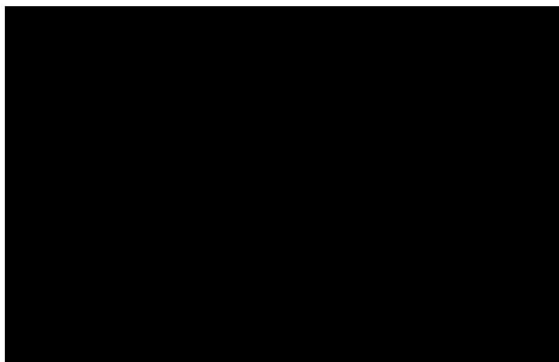
From: [REDACTED]
Sent: 29-Aug-2020 13:26
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: [OFFICIAL] Premise application [REDACTED]

Dear [REDACTED]

Hope you are well. I write further to your email to my client below.

Please see my comments below in red. More than happy to discuss over the phone if easier once you've had a chance to consider – the best number is [REDACTED]

Kind regards,



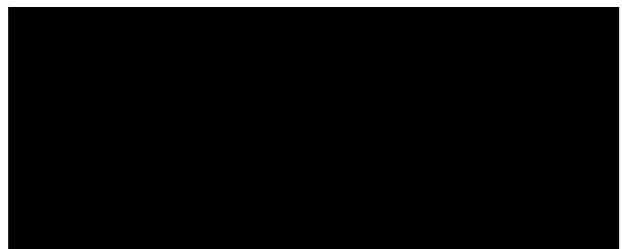
[REDACTED]
3 St Marys Parsonage
www.kuits.com
Email: info@kuits.com



Team accolades

Regulatory Team of the Year (Finalist) - Manchester Legal Awards 2019
Ranked in Chambers & Partners
Ranked in Legal 500 - Tier 1
Property Law Firm of the Year (Shortlisted) - Insider North West Property Awards 2018
Law Firm of the Year (Shortlisted) - Insider North West Residential Property Awards 2019
Manchester Legal Awards ♦ Regulatory Team of the Year (Finalist)

Personal accolades



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Firm recognition and accolades



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From: [REDACTED]
Sent: 24 August 2020 09:26
To: [REDACTED]
Cc: [REDACTED]
Subject: [OFFICIAL] Premise application [REDACTED]

Hi [REDACTED]

Further to the application submitted for a Premise Licence at Langley Cricket Club, having reviewed the application and taking into consideration that residential dwellings are in close proximity which, unfortunately resulted in complaints being lodged with this Service in 2019. The complaints were substantiated and resulted in the service of a Noise Abatement Notice. Please see below the conditions which, I propose to be placed on the Premise Licence in order to uphold the Licensing Objective, the prevention of public nuisance.

Prevention of Public Nuisance

In order to protect the interest of local residents and ensure that the licensing objective of public nuisance prevention is upheld, all necessary steps shall be taken to ensure that any noise from the premises shall not be at a level which could cause a noise nuisance at the boundary of the nearest residential premises, therefore:

Noise emanating from the premises as a result of regulated entertainment shall not be clearly audible **cause a nuisance** at the boundary of any adjacent residential premises. *My view is that this proposed condition goes beyond that which is necessary to ensure the upholding of the licensing objectives. The objective requires the prevention of nuisance, not the eradication of any noise at all. As you are aware, the proposal is to use the cricket ground for certain events, and that is an open air space. In these circumstances, it is not a realistic/proportionate expectation that nothing will be audible. However, my client would be happy to agree to this condition as per the amendment shown. Whether a nuisance is caused is of course based on various factors including time and regularity. As such, my client has proposed sensible conditions which their proposed operating schedule (attached) to ensure that a nuisance is not caused.*

There shall be no temporary or permanent speakers for the use of amplified music, speech or dance, permitted within the outside area. However, a reasonable exception to this is that the club may hold two events per annum which involve the playing of amplified music. My client would intend to use speakers outside on certain occasions. *This could be for something as minor as a children's birthday party in the afternoon. We would submit that this would not cause a nuisance. My client understands that outdoor entertainment during the evening does have the potential to cause an issue, and that is why they have focussed on the regularity of such events to ensure that this is not the case. You will see that condition C1 of the attached operating schedule limits events which take place beyond 7pm to a maximum of 8 per year. That is significantly less than once a month. We would submit that this is reasonable. However, in order to reach a compromise, my client would be willing to reduce this to 6, so an average of 1 event every 2 months, if you were content to agree your representation on this basis.*

Any acoustic music in an outside marquee or in the open air shall finish no later than 11:00 pm hours. *This would be the case Sunday to Thursday (indeed it would be earlier on a Sunday). However, my client had applied for licensable activities until 00:00 on Fridays and Saturdays. In light of the maximum number of events at 8, now 6, per year, we consider this reasonable. However, if it would assist, my client would be willing to compromise at 11.30. If so, I think the condition would need to be worded as follows: 'Licensable activities shall not take place externally beyond 23:30 on any day.'*

All external windows and doors shall be closed whilst regulated entertainment is taking place, except for normal access and egress. *Condition C7 of our operating schedule has the same effect as this, due to the provisions of the Live Music Act 2012, but we are happy to substitute with this wording if you would prefer (subject to reference to*

regulated entertainment). Entertainment that is not regulated could take place within the club house during the day, again re: children's parties and windows/doors may well be open as appropriate.

Thirty minutes before the end of the time permitted for the provision of entertainment, music levels shall be gradually reduced to a lower volume and temp. *Given the modest hours applied for, we would not consider this necessary. Furthermore, thirty minutes of dispersal time is built into the application, when music would be turned off completely to allow for customers to disperse.*

The Licence Holder/Designated Premises Supervisor or responsible person nominated by him in charge of the Premises shall ensure that any noise emanating from the Premises ~~is not audible~~ **does not cause a nuisance** at the boundary of noise sensitive properties. *As above re: audibility. This issue is, in our view, covered by condition C3. However, we would be happy to replace with your wording subject to the amendment shown.*

For that purpose, regular noise assessments shall be undertaken by a competent person (either the Licensee or Manager) and steps shall be taken to reduce the level of noise where it is likely to cause a disturbance to local residents. *This is covered by condition C2. However, again we would be happy to substitute with your wording if you would prefer.*

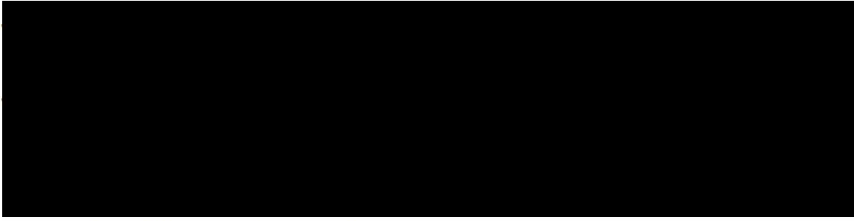
The noise assessments shall be undertaken ~~during opening hours of the premises and~~ **regulated** entertainment or music is occurring, **or when one of the 6 events referred to above is taking place.** A written record shall be made of those assessments in a log book, kept for that purpose and shall include: the time and date of the checks, the person making them and the results including any remedial action in order to reduce the level of noise where it is likely to cause a disturbance to local residents. *As above, subject to the changes shown. It is unreasonable to expect noise monitoring to take place when the premises is open simply for cricket activities. Further, as currently worded this would require monitoring when there is simply background music being played within the clubhouse, which would not be proportionate.*

The Licence Holder/Designated Premises Supervisor or responsible person nominated by him in charge of the Premises shall ensure that the Premises, including the car park, are vacated quietly within thirty minutes of the terminal hour of the Licence, and that proper supervision of all persons leaving the car park and otherwise leaving the Premises is provided. Conspicuous notices shall be positioned at all exits from the Premises requesting patrons to make minimum noise on leaving. *Again, this is covered by conditions C6 and C8 and the dispersal policy submitted with the application. However, again, we would be happy to substitute with your wording if you would prefer.*

Please could you reply, letting me know whether the club agrees to the above conditions.

I look forward to hearing from you.

Kind Regards



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<image002.png>

<image003.png>

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